



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

You are hereby summoned to attend the meeting of the Town Council on **Tuesday 19th September 2023 at 7.30pm.**

This is a formal Town Council meeting and will be held in the Council Chambers, using the agenda which the Clerk has published. Members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times. They may also temporarily be excluded by means of resolution due to the confidential nature of the business to be transacted (Standing Order 3d).

The meeting is being live streamed on YouTube and will be available to see on YouTube and will be uploaded to our website afterwards.

AGENDA

23.65. Apologies for Absence

23.65.01. To receive apologies for absence.

23.65.02. To accept apologies for absence.

23.66. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

23.66.01. To declare any Disclosable Pecuniary Interests.

23.66.02. To declare any Other Interests.

23.66.03. To consider any requests for Dispensation.

23.66.04. To report any gifts or hospitality accepted over the value of £50.00.

23.66.05. To report any inappropriate gifts or hospitality offered.

23.67. Minutes of Previous Meetings

23.67.01. PROPOSITION: *'To approve and sign the minutes of the Council Meeting held on 18th July 2023 as an accurate record.'* (*Standing Order 12c*) *

23.67.02. PROPOSITION: *'To approve and sign the minutes of the Extraordinary Council Meeting held on 4th September 2023 as an accurate record.'* (*Standing Order 12c*) *

23.68. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

23.69. Consideration of Requests from Interested Parties

23.70. North Northants Council

23.71. Town Matters

- 23.71.01. To consider taking part in the D-Day 80 commemorations. *
- 23.71.02. To consider request to ask NNC to install a dog waste bin on Fletton Field.
- 23.71.03. To consider request to find volunteer to take over the development of a cycle network in Oundle. *
- 23.71.04. To receive an update from Cllr Reichhold regarding Lakeside Oundle Medical Centre.

23.72. Council Matters

- 23.72.01. To receive the Mayor's report
- 23.72.02. To receive the Clerks report. *
- 23.72.03. To consider the Government consultation on the Disability Action Plan. *
- 23.72.04. To agree for two representatives from OTC to attend the 76th Northants CALC Annual Conference. *
- 23.72.05. To receive the report on the Big 50 NNC Vision Meeting. *
- 23.72.06. Feedback and suggestion regarding community minibus trials over August and in the future.

23.73. Financial Matters

- 23.73.01. To approve the Bank Reconciliation, Balance Sheet and Budget for July and August 2023.*
The monthly bank balance as of 31st August 2023 is as follows:

Unity Trust Bank Account	£40,249.61
Unity Trust Instant Access Savings Account	£535,629.44
- 23.73.02. Payments for July and August 2023
PROPOSITION: *'That the schedule of payments for July 2023 are retrospectively approved.'*
PROPOSITION: *'That the schedule of payments for August 2023 as presented at this item are paid.'* *
- 23.73.03. To consider quote for cyber security for OTC. *
- 23.73.04. To approve quote for the renewal of the Oundle Walking Tour App. *
- 23.73.05. To approve quote of £551.00 for a new laptop for the Finance Officer. *
- 23.73.06. To receive the internal control check for Q1. *
- 23.73.07. To approve receipt of the AGAR for 2022/2023 conclusion of audit and consider any actions. *
- 23.73.08. To receive the minutes from the Finance & General Purposes Committee held on 12th September. *

23.74. Highways Matters

- 23.74.01. To receive report on the OTC Transport Study and agree next steps. *
- 23.74.02. To receive the report from the Speed Indicator Device. *

23.75. Planning Matters

- 23.75.01. To receive the minutes from the Planning Committee meeting held on 1st August and 5th September 2023. *
- 23.75.02. To consider the Local Plan Part 2 and agree next steps. *

23.76. Estates Management Matters

- 23.76.01. To receive the minutes from the Estates Committee meeting held on 25th July 2023. *

23.77. Human Resources Committee Matters

- 23.77.01. To receive the minutes from the meeting held on 12th September. *
- 23.77.02. To approve the Terms of Reference for the Human Resources Committee. *
- 23.77.03. To approve the recommendation to give staff an annual 1 point increment after the appraisals have been completed for expected or above performance. All staff contracts will be updated to include the annual increase.

23.78. Communications Working Party

NTR.

23.79. Correspondence for Information

- 23.79.01. To receive the Employment Law update for July and August 2023. *

23.80. Any Other Relevant Matters for Report Only

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

23.81. To receive an update on Fletton Field and consider information received and approve next steps. *

23.82. To consider applying to the Community Ownership Fund to help save long term parking in Oundle. *



Emma Baker
Town Clerk
14th September 2023

*Documents Included