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**IMPORTANT:** Please return form by **Friday 18 January 2019**. Non return within the deadline will mean precept is set by District Council.

Oundle Town Council

Year ending 31 March 2020.

The above named Town Council hereby precepts for the sum of £ 459,985.00 in respect of the above mentioned year.

Authorised at a Meeting of the Town Council held on 18<sup>th</sup> December 2018  
**(Please include, with this form, a copy of the minutes of this meeting if the precept has a value of more than zero).**

A handwritten signature in black ink, appearing to be 'Paul', written over a horizontal line.

Signed:  
Designation: Town Clerk  
(The officer appointed for this purpose).

Name and address of officer signing the Precept:

Emma Baker – Town Clerk
Oundle Town Council
Fletton House, Fletton Way
Oundle
PE8 4JA

Email Address: *(To which remittance advice is to be sent)*

Paul@Oundle.Gov.Uk

**To be completed by all Parish and Town Councils**

Name and address of Town Council's Bank:

Nat West Bank
9 Market Place
Oundle
Peterborough
PE8 4BB

Title of Account: Oundle Town Council

Sort Code: 54 21 22

Account Number: 06622216

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Council for the District of East Northamptonshire

## **Payment Information**

Payment of precepts will be made in equal instalments on 30 April and 30 September unless the precept is 5% or greater than the District Council's budget requirement in which case the following payment schedule will apply;

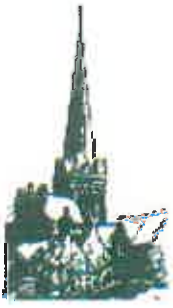
25% of the total precept on 30 April and 30 June followed by 12.5% on 30 September, 31 October, 30 November and 31 December.

For information it is estimated that the above payment schedule will apply to precepts of £500,000 or greater. This though is subject to change depending on the Council's actual budget requirement.

### **For District Council's use:**

Date of receipt of Precept:

Entered on Payments Register:



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: [admin@oundle.gov.uk](mailto:admin@oundle.gov.uk) Website: [www.oundle.gov.uk](http://www.oundle.gov.uk)

## Minutes of the Meeting of the Town Council held on Tuesday 18<sup>th</sup> December 2018 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

**Members Present:** Cllrs J Hutton, P Peel, R Sparkes, T Stagg, V Chesser, C Humphreys, D Chapple, T Robinson, S Oakes and N Oakes

**In attendance:** Emma Baker – Town Clerk  
Cllr Jake Vowles – District Councillor

**Absent:** Cllr S Baker

### 18.166. Apologies for Absence

- 18.166.01. To receive apologies for absence.  
Apologies have been received from Cllrs Fuller, Glen and Clark
- 18.166.02. To accept apologies for absence.  
The apologies were accepted.

### 18.167. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)  
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 18.167.01. To declare any Disclosable Pecuniary Interests.  
Cllr Peel Item 18.174.02
- 18.167.02. To declare any Other Interests.  
Cllr Robinson item 18.175.01
- 18.167.03. To consider any requests for Dispensation.  
None
- 18.167.04. To report any gifts or hospitality accepted over the value of £50.00.  
None
- 18.167.05. To report any inappropriate gifts or hospitality offered.  
None

### 18.168. Minutes of Previous Meetings – Full Council

- 18.168.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 20<sup>th</sup> November 2018 as an accurate record.'* (*Standing Order 10c*)  
The minutes were approved.

**Proposed:** Cllr Peel

**Seconded:** Cllr Stagg

**Resolved:** 11 in favour

18.168.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 4<sup>th</sup> December as an accurate record.'* (Standing Order 10c).

The members present were amended, as the Mayor was not present at the meeting. Once amended the minutes were approved.

**Proposed:** Cllr Sparkes                      **Seconded:** Cllr Robinson                      **Resolved:** 11 in favour

**18.169. Public Participation from Interested Parties or Members of the public**

*For a maximum of 15 minutes.*

A member of the Oundle Recreation and Green Spaces group attended updated the Council on the current situation with Fletton Field. The group has not had any further communication with NCC regarding the field. The crowdfunding site is due to close by 31<sup>st</sup> December 2018. However, it may be started up again when we know more about what NCC is going to do with the field.

**18.170. Consideration of Requests from Interested Parties**

There were none

**18.171. Reports**

18.171.01. Mayors Report

The Mayor's report was received.

18.171.02. District Councillors Report

A report was received from Cllr Reichhold

**18.172. Town Matters**

18.172.01. To receive an update on North Bridge.

Cllr Peel gave an update on the correspondence the working group has had with Northants CC.

Cllr Robinson – gave an update following a meeting with Stagecoach and NCC to discuss the new timetable and reroute of the X4 bus when the weight restriction is in place. It was agreed that the Council would ask that the rerouted bus stop be in West Street.

**Proposed:** Cllr Stagg                      **Seconded:** Cllr Chesser                      **Resolved:** 10 in favour  
1 against

18.172.02. To receive an update from Northamptonshire County Council regarding the Library proposal for Northamptonshire.

The information was received.

18.172.03. To receive consultation from NCC regarding the proposed change to the provision of Northamptonshire Libraries and Information Services.

The consultation was received.

18.172.04. To receive the report from Northamptonshire Highways regarding East Northants Traffic Review.

Double yellow lines on Herne Road. In light of the comments raised by residents in the public consultation it was agreed that the Council ask if the

double yellow lines could be changed to a single yellow line.

**Proposed:** Cllr Hutton

**Seconded:** Cllr Stagg

**Resolved:** 11 in favour

- 18.172.05. To receive consultation from NCC Conservation Northamptonshire – Northamptonshire County Council’s 2019-2020 Budget Consultation.  
The consultation was received

**18.173. Council Matters**

- 18.173.01. To receive the Clerks Report.  
The report was received.

**18.174. Financial Matters**

- 18.174.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for November 2018.

The accounts for November 2018 were approved.

**Proposed:** Cllr Sparkes

**Seconded:** Cllr Robinson

**Resolved:** 11 in favour

- 18.174.02. Payments for November 2018.

*PROPOSITION: ‘That the schedule of payments for November 2018 as presented at this item are paid up and that all related documentation and cheques are signed’.*

The payments for November were approved.

**Proposed:** Cllr Robinson

**Seconded:** Cllr Stagg

**Resolved:** 11 in favour

- 18.174.03. To approve SLCC membership for the Clerk, Deputy Clerk and Finance Officer.

The SLCC memberships were approved

**Proposed:** Cllr N Oakes

**Seconded:** Cllr Robinson

**Resolved:** 11 in favour

- 18.174.04. To receive the minutes from the Finance and General Purposes Committee held on 11<sup>th</sup> December 2018.

The minutes from the meeting held on 11<sup>th</sup> December were received.

- 18.174.05. To approve the budget for 2019/2020.

The Mayor gave an update from the Finance & General Purposes Committee budget setting meeting. The summary laid out the reasoning for some of the reduction in spending on items in order to keep the precept increase to 2%.

It was agreed that a figure of £50,000 be included in the income and expenditure to reflect the cost of the new workshop.

Following this amendment to the budget the budget was approved. The precept for 2019/2020 will be £459,985.00.

**Proposed:** Cllr Robinson

**Seconded:** Cllr N Oakes

**Resolved:** 11 in favour

- 18.174.06. To approve the latest training courses for 2019.

The training courses were approved.

**Proposed:** Cllr N Oakes

**Seconded:** Cllr S Oakes

**Resolved:** 11 in favour

### **18.175. Neighbourhood Plan**

**18.175.01. To receive an update on the Neighbourhood Plan.**

Cllr Peel gave an update on the progress on the NP. The Consultant is completing the SA reports at present. However, a planning consultant is also required to assist with the plan.

It was approved that £8,800 be spent on the work that is required by the Planning Consultant. The Clerk will contact the planning consultant to ask him to continue with the work.

A meeting between the NP working party and ENC is going to be arranged in January 2019.

**Proposed:** Cllr Chapple

**Seconded:** Cllr N Oakes

**Resolved:** 9 in favour  
1 against 1 abstention

**18.175.02. To approve Oundle Town Council response to the ENC Draft Local Plan consultation.**

It was agreed that the response should include some site-specific planning objectives before it is sent to ENC. It was agreed that Cllr Robinson and the Mayor will edit the response to include the information prior to it being submitted by 21<sup>st</sup> December.

The Council agreed to delegate authority to the Mayor and Cllr Robinson to amend the OTC.

**Proposed:** Cllr Stagg

**Seconded:** Cllr N Oakes

**Resolved:** 11 in favour

### **18.176. Planning Matters**

**18.176.01. To receive the minutes from the Planning Committee meeting held on 4<sup>th</sup> December 2018.**

The minutes were received.

Cllr Chapple informed the meeting that the planning application for the care home in Cotterstock Road had been objected to.

### **18.177. Estates Management**

**18.177.01. To receive the minutes from the Estates Management Committee meeting held on 27<sup>th</sup> November 2018**

The minutes were received.

### **18.178. Correspondence for Information**

**18.178.01. To receive the Updated Oundle to Peterborough Green Wheel Cycle Route Engineering Feasibility Report**

The report was received.

**18.178.02. A letter of thanks from a resident for the Extraordinary Town meeting.**  
The Mayor thanked the Councillors who attended the meeting.

**18.178.03. To receive the Town & Parish Council Briefing from ENC regarding Unitary proposal and announcing the postponement of elections in 2019.**

The proposal was received and will be put on the OTC website, Facebook page and Twitter.

18.178.04. To receive news release from ENC regarding benefit from increase in Business Rates retention.  
Received.

**18.179. Any Other Relevant Matters for Report Only**  
There were none.

There being no further business the meeting closed at 9.20pm.

Signature:.....

Dated:.....

DRAFT