



Oundle Town Council

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To: All members of Oundle Town Council

A meeting of the Town Council **Operations Management Committee** will be held on **Thursday 13th June 2013 at 7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

OM13.12. Apologies for Absence

OM13.13. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

OM13.13.01. To declare any Disclosable Pecuniary Interests.

OM13.13.02. To declare any Other Interests.

OM13.14. Minutes of the Previous Meetings – Operations Management Committee

To approve the minutes of the meeting held on 14th May 2013.

OM13.15. Review of Actions of the Previous Meetings

OM13.16. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).

OM13.17. Consideration of Requests from Interested Parties

OM13.18. Personnel Matters

PROPOSITION: *'that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.'*

OM13.18.01. To consider proposals for changes to the existing staff job roles, hours and grades

OM13.18.02. To note progress with the recruitment of the Town Centre Manager role.

OM13.18.03. To approve costs for courses and expenses up to £1600 for staff training on SAGE and the administration of Quotes, Contracts and Tendering.

OM13.18.04. To consider the Council's Health & Safety and First Aid obligations.

OM13.19. Correspondence for Action

None.

OM13.20. Correspondence for Information

None.

OM13.21. Any Other Relevant Matters for Report



Debra Raper
Clerk to the Council
07 June 2013