

Oundle Town Council

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To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Thursday 13th June 2013** at **7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

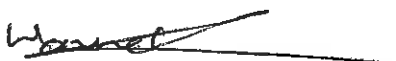
Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

- EM13.01. Apologies for Absence**
- EM13.02. To elect a Deputy Head of the Committee**
- EM13.03. To accept the Terms of Reference**
- EM13.04. Declarations of Interests**
To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)
EM13.04.01. To declare any Disclosable Pecuniary Interests.
EM13.04.02. To declare any Other Interests.
- EM13.05. Minutes of the Previous Meeting – Estate Management Committee**
To approve the minutes of the meeting held on 28th March 2013.
- EM13.06. Review of Actions of the Previous Meetings**
- EM13.07. Representations from Interested Parties**
A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).

- EM13.08. Consideration of Requests from Interested Parties**
- EM13.09. Churchyard and Cemetery Matters**
- 13.09.01. An update on the disposal of the Cemetery Chapel.
- 13.09.02. Consider two quotes to re-pollard lime trees at the Cemetery.
- 13.09.03. To note concerns regarding the insurance liability on the stone walls.
- EM13.10. Markets**
- 13.10.01. An update on the new proposed market layout and changes to increase footfall and improve the appearance of the Thursday Market.
- 13.10.02. To approve the communication plan to the market traders and the timeline for changes.
- EM13.11. The Courthouse**
- 13.11.01. To consider an application from P.J Records to rent Workshop 2 at the Courthouse.
- 13.11.02. To consider quotes to repair and renovate the Courthouse gates.
- 13.11.03. To receive a verbal update on insurance claims relating to Office Unit 1 and the damaged fence at Rockingham Hills.
- EM13.12. Recreation Ground/Open Spaces**
- 13.12.01. To consider a request from Circus Ginnett to rent the Recreation Ground in March 2014.
- 13.12.02. To review the reports from the Bureau Veritas play inspections and to agree any actions.
- 13.12.03. To agree actions on the grazing Snipe Meadow.
- EM13.13. Fletton House**
To receive an update on the progress with Fletton House.
- EM13.14. Correspondence for Action**
None.
- EM13.15. Correspondence for Information**
None.
- EM13.16. Any Other Relevant Matters for Report**



Debra Raper
Clerk to the Council 13 June 2013