



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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## To: All members of Oundle Town Council

You are hereby summoned to attend the Zoom Video Conference Meeting of the Town Council on **Tuesday 16<sup>th</sup> June at 7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

This is a formal Town Council meeting and will be held, just as ones in the Council Chambers, using the agenda which the Clerk has published. As with meetings held in Fletton House, members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times and their microphones will be muted. They may also temporarily be excluded by means of resolution due to the confidential nature of the business to be transacted (Standing Order 3d).

The meeting is being recorded and will be uploaded onto YouTube and our website.

If you would like to attend the Zoom meeting please email the Clerk at [emma@oundle.gov.uk](mailto:emma@oundle.gov.uk)

## AGENDA

### 20.20. Apologies for Absence

- 20.20.01. To receive apologies for absence.
- 20.20.02. To accept apologies for absence.

### 20.21. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 20.21.01. To declare any Disclosable Pecuniary Interests.
- 20.21.02. To declare any Other Interests.
- 20.21.03. To consider any requests for Dispensation.
- 20.21.04. To report any gifts or hospitality accepted over the value of £50.00.
- 20.21.05. To report any inappropriate gifts or hospitality offered.

### 20.22. Minutes of Previous Meetings

- 20.22.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 19<sup>th</sup> May 2020 as an accurate record.'* (*Standing Order 12*). \*
- 20.22.02. PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 28<sup>th</sup> May 2020 as an accurate record.'* (*Standing*

**20.23. Public Participation from Interested Parties or Members of the public**

**20.24. Consideration of Requests from Interested Parties**

**20.25. Reports**

- 20.25.01. Mayor's Report
- 20.25.02. District Councillors Report

**20.26. Town Matters**

- 20.26.01. To receive report on matters relating to the reopening of the shops and businesses in Oundle and to consider how the Town Council can assist with keeping the customers and pedestrians safe whilst social distancing measures are in place. \*
- 20.26.02. To consider request from a members of the public to look at traffic calming measures for West Street and in the Market Place. \*
- 20.26.03. To receive an update on the cycleway proposal. \*

**20.27. Council Matters**

- 20.27.01. To receive the Clerks Report. \*
- 20.27.02. To receive an update following the farmers market and discuss any feedback from customers or staff.
- 20.27.03. To receive request from Oundle Music Trust to use the Market place for the food festival on 17<sup>th</sup> July 2021. \*
- 20.27.04. To receive a letter from a resident concerning the request to put two names on the War Memorial and to consider response. \*
- 20.27.05. To discuss the affect the sale of the property on East Road may have for future possibilities for the Joan Strong Centre and the long stay car park.
- 20.27.06. To consider when the Council is going to open the Hub café and what safety measures will need to be put in place before it is safe to open.
- 20.27.07. To consider whether to hold the next full council meeting on 21<sup>st</sup> July in the Council building instead of having a Video Conference meeting.

**20.28. Financial Matters**

- 20.28.01. To approve the Bank Reconciliation, Balance Sheet and Hub Trading Account for April and May 2020.\*  
The monthly bank balance as at 31<sup>st</sup> May 2020 is as follows:  
Barclays Account £638,221.73
- 20.28.02. Payments for May 2020. \*  
PROPOSITION: *'That the schedule of payments for May 2020 as presented at this item are paid up and that all related documentation and cheques are signed'*.
- 20.28.03. To complete and approve the Annual Governance Statement (Section 1 of the Annual Return) 2019/2020.\*
- 20.28.04. To approve the Accounting Statement (Section 2) of the Annual Return 2019/2020.\*
- 20.28.05. To receive the Internal Audit Report for year ending March 2020. \*

20.28.06. To receive the insurance valuation report for Oundle Town Council properties. \*

### 20.29. Planning Matters

20.29.01. To receive the latest Planning Outcomes.

Item	Reference	Details
20.29.01.01	20/00327/FUL 10 Victoria Road, Oundle, PE8 4AY	New infill porch and changes to fenestration on rear elevations  <b>Awaiting the Deputy Mayor's response.</b> <b>Outcome: Permission Granted 29<sup>th</sup> May 2020</b>
20.29.01.02.	20/00350/FUL 23 Victoria Road, PE8 4AY  Susie Russell	Single storey rear extension, single storey front extension including entrance canopy and internal alterations.  <b>No Objection</b> <b>Outcome: Permission Granted 26<sup>th</sup> May 2020</b>
20.29.01.03.	20/00359/FUL 18A Glaphorn Road, PE8 4JQ  Susie Russell	Rear single storey kitchen extension and new front porch.  <b>No Objection</b> <b>Outcome: Permission Granted 26<sup>th</sup> May 2020</b>
20.29.01.04.	20/00369/TCA 9 Milton Road, Oundle PE8 4AB	Remedial work to a three-stemmed cherry tree in the rear garden.  <b>No Objection subject to the to any views of the Tree Officer</b> <b>Outcome: Permission Granted 10<sup>th</sup> June 2020.</b>

### 20.30. Estates Management Matters

20.30.01. To receive the Estates Report. \*

### 20.31. Correspondence for Information

20.31.01. NCALC Mini Update 5<sup>th</sup> June 2020. \*

20.31.02. Email from NCALC 2<sup>nd</sup> June 2020 Be on Guard. \*

20.31.03. Email from AH Planning regarding assistance with responding to planning applications.

20.31.04. To receive the Covid 19 Briefings dated 27<sup>th</sup> May and 3<sup>rd</sup> June from the Community Resilience Hub. \*

20.31.05. Employment Law Update May 2020 Newsletter \*

### 20.32. Any Other Relevant Matters for Report Only

Emma Baker  
Town Clerk



\* Supporting Documentation  
11<sup>th</sup> June 2020