



Oundle Town Council

The Courthouse • Mill Road • Oundle • Peterborough • PE8 4BW

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To: All members of Oundle Town Council

You are hereby summoned to attend the annual meeting of the Town Council on **Thursday 2nd May 2013 at 7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

Members of the public wishing to make representations relating to planning applications must notify the Council in writing or by e-mail at least 48 hours before the meeting is held. Two minutes will be made available after which time the speaker will be asked to stop. Normally members of the council will not ask any questions as it is expected that all points relevant to the case will have been stated. If a number of people wish to speak on the same application they will be asked to choose a spokesperson to represent them in each case (*Standing Order 3f*).

AGENDA

13.01. Election of Mayor

To vote on the election of Mayor and to receive the Declaration of Acceptance of Office.

13.02. Election of Deputy Mayor

To vote on the election of Deputy Mayor.

13.03. Apologies for Absence

13.04. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

13.04.01. To declare any Disclosable Pecuniary Interests.

13.04.02. To declare any Other Interests.

13.04.03. To consider any requests for Dispensation.

13.04.04. To report any gifts or hospitality accepted over the value of £50.00.

13.04.05. To report any inappropriate gifts or hospitality offered.

13.05. Minutes of the Previous Meetings – Planning Committee Minutes 04/04/2013
PROPOSITION: *‘To approve and sign the minutes of the Planning Committee meeting held on 4 April 2013 as an accurate record.’ (Standing Order 10c)*

13.06. Review of Actions of the Previous Meetings
 Review of actions arising from the meeting held on 4 April 2013.

13.07. Representations from Interested Parties
 A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman’s discretion.**
(Standing Order 3d and 3e).

13.08. Consideration of Requests from Interested Parties

13.09. Signing & Sealing
RESOLUTION: *‘that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.’*
(Standing Order 14b.)

13.10. Membership of Working Parties and Representations on Other Bodies

13.10.01. To elect the members of the following Committees and Working Parties:

Committee/Working Party	Membership
Planning Committee	Mayor and or Deputy and no more than 14 Councillors but not less than 6 in total
Estate Management Committee	Mayor and or Deputy plus 6 Councillors
Communications &Engagement Working Party	6 Councillors
Operations Management Committee	Mayor, Deputy Mayor, Head of Estate Management, Head of Planning, Head of Communications & Engagement plus 2 Councillors
Neighbourhood Planning Working Party	4 Councillors, 2 of whom must be on the Planning Committee

Please note:

- Every working party shall at its first meeting before proceeding to any other business elect a chairman and vice chairman who shall hold office until the next annual meeting (Standing Order 23b);

13.10.02 To elect/confirm the Council representatives to the following bodies:

- 13.10.02.01 Oundle Museum Trust
- 13.10.02.02 Oundle Church Clock Fund
- 13.10.02.03 Youth Counselling Service (CHAT)
- 13.10.02.04 Parson Latham’s Council Representative
- 13.10.02.05 Larger Council Partnership
- 13.10.02.06 Community Safety Partnership
- 13.10.02.07 Fairtrade
- 13.10.02.08 Association of Trade & Commerce
- 13.10.02.09 Volunteer Action (Representative)

- 13.10.02.10 Oundle Twinning Association
- 13.10.02.11 Oundle Transition Town
- 13.10.02.12 Oundle Carnival
- 13.10.02.13 ENC 2012 Best of British Initiative
- 13.10.02.14 Pocket Park/Environmental Coordinator
- 13.10.02.15 Youth Champion

13.11. Financial Matters

- 13.11.01. To review and amend the signatories on the Council bank account to ensure that the bank mandate is updated to reflect the signatories of the Mayor, Deputy Mayor, Clerk and serving Councillors.

13.12. Planning Applications

Please note: Councillors are asked to review the Planning Applications before the meeting commences.

13.12.01. Planning Applications

Item	Reference	Details
13.12.01.01	EN/13/00526/TCA	T1 Holly – remove for the benefit of the yew and beech trees. T2 Yew – reduce branches outside natural shape to encourage growth into area repressed by holly tree. T£ Roninia Frisia – dead/dying – fell. TG4 3 Conifers – crown lift to 2.5m at Gardenways, Blackpot Lane.
13.12.01.02	EN/13/00497/LBC	Removal of three internal ground floor walls: 1) between front and rear sitting rooms 2) between kitchen and rear lobby 3) between rear lobby and cloakroom at 21 Benefield Road.
13.12.01.03	EN/13/00484/LBC	To extend the existing opening at ground floor level between the existing living room and new kitchen and to add an additional velux conservation light to exiting house at 9 Stoke Hill.
13.12.01.04	EN/13/00573/FUL	Single storey extension to create a bedroom at 48 Springfield Road.
13.12.01.05	EN/13/00583/FUL	Erection of single storey B1 office building for personal use (re-submission of application 12/01018/FUL) at The Wharf House, Station Road.
13.12.01.06	EN/13/00637/FUL	Ground floor rear extension at 12 Siddons Close.

13.12.02. Planning Outcomes

Item	Reference	Details	Outcome
13.12.02.01	EN/13/00284/FUL	Single storey extension to create garage at front of property, infill of storm porch to front elevation and installation of first floor window to side elevation at Watersedge, Riverside Close.	Recommendation: No Objection Outcome: Granted
13.12.02.02	EN/13/00205/FUL	Change of use from industrial	Recommendation:

		space (B2) to restaurant (A3) and pub 9A4) use with associated car park and footbridges at Barns at The Wharf, Station Road.	No Objection Outcome: Granted
13.12.02.03	EN/13/00102/FUL	Proposed new detached dwelling along with attached double garage and widening of existing vehicular access at 137 Glapthorn Road.	Recommendation: No Objection Outcome: Granted
13.12.02.04	EN/13/00172/TPO	G1 91 Tree) Ash Fell dead tree T3 Ash Remove split limb G4 92 Ash) Remove deadwood and thin crowns by 20% G5 (4 Ash) Remove deadwood and thin crowns by 20%.	Recommendation: No Objection Outcome: Granted
13.12.02.05	EN/13/00177/LBC	Remove existing half light window and stone infill and replace with timber box sliding sash window to match at 4 East Road.	Recommendation: No Objection Outcome: Granted
13.12.02.06	EN/13/00161/FUL	Single storey rear extension at 7 Herne Road.	Recommendation: No Objection Outcome: Granted
13.12.02.07	EN/13/00163/FUL	Proposed two storey rear extension at The Surgery, Glapthorn Road.	Recommendation: No Objection providing displaced parking is found within applicant's site. Outcome: Granted
13.12.02.08	EN/13/00145/LBC	Installation of a 12 panel 3.92kWh solar Photovoltaic system on the rear, south facing roof of the property at East Jericho, Jericho.	Recommendation: Objection Outcome: Refused
13.12.02.09	EN/13/00128/FUL	Two storey rear and single storey extension at 2 Rockingham Hills.	Recommendation: No Objection Outcome: Granted
13.12.02.10	EN/13/00086/FUL	Demolish existing rear garden room and build new single storey rear extension at 24 Benefield Road.	Recommendation: No Objection Outcome: Granted
13.12.02.11	EN/13/00009/FUL	Demolition of existing	Recommendation:

		bungalow and proposed new house and garage at 8A Glaphorn Road.	No Objection Outcome: Granted
13.12.02.12	EN/12/01700/TPO	T1 (Ash) Fell T2 (Ash) Fell T3 (Ash) reduce crown by 20% and remove deadwood at 46 Creed Road.	Recommendation: Objection unless Tree Officer at ENC thinks works necessary. Outcome: Granted

13.12.03. Planning Withdrawals

Item	Reference	Details
13.12.03.01	EN/13/00329/FUL	Construction of new dwelling with integral garage accessed off Cotterstock Road – on land to rear of 62 Glaphorn Road.
13.12.03.02	EN/13/00112/FUL	Proposed erection of 2 No. Two bedroom semi-detached houses to the rear at Land between The Ship Inn and 90 South Road.

13.12.04. Planning Appeals

Item	Reference	Details	Outcome
13.12.04.01	EN/12/00276/LBC	Replacement of ground floor windows and main front door of house at 25 North Street.	Appeal dismissed.

13.13. Oundle Town Council Planning Matters

To consider the action to be taken with A boards and signage within the town.

13.14. Consultations, Conferences and Training

13.14.01. ENC Draft Economic development and Tourism Strategy 2013-16 Consultation. Comments by Friday 17 May 2013.

13.15. Correspondence for Action

13.15.01. Oundle Town Football Club: Permission to hold car boot sales on the 2nd Sunday of the month from May to October.

13.16. Correspondence for Information

None.

13.17. Any Other Relevant Matters for Report



Debra Raper
Clerk to the Council
26 April 2013