



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Tuesday 22nd February 2022 at 7.30pm in the Oundle Suite.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM21.169 Apologies for Absence.

EM21.170 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM21.170.01 To declare any Disclosable Pecuniary Interests.

EM21.170.02 To declare any Other Interest.

EM21.171 Representations from Interested Parties – None.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

EM21.172 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on **25th January 2022.**

EM21.173 Reports & Budgets.

EM21.173.01 To receive income/expenditure report for OTC's properties & open spaces. *

EM21.173.02 To receive monthly properties & open spaces update report. *

EM21.173.03 To receive monthly action plan and progress update. *

- EM21.174 Rugby Club – Update see report.***
 EM21.174.01. To agree to allow the Rugby Club to use the Recreation Ground for parking on a regular basis instead of parking in residential areas.
- EM21.175 Fletton House – Update see report.***
- EM21.176 The Hub – Update see report.***
- EM21.177 QVH – Update see report. ***
- EM21.178 Courthouse – Update see report. ***
- EM21.179 Car parks – Update see report. ***
- EM21.180 Public Toilets – Update see report. ***
 EM21.180.01. Discuss quotes decide on contractor and approve costs for Drain survey and cleaning.
- EM21.181 Recreation Ground/Play Area/Skatepark/Basketball Court – Update see report. ***
 EM21.181.01. Discuss Insurers advice regarding grass cutting in the main area of the Recreation Field and decide next steps.
 EM21.181.02. To receive the proposed plans for the skate park and agree next steps. *
- EM21.182 Properties and Open Spaces – Update see report.***
EM21.182.01 Discuss Snipe Meadow and links to neighbouring land inc Grocer’s Land and decide next steps - Cllr Clark.
EM21.182.02 Discuss OTC signage and decide next steps - Cllr Clark
EM21.182.03 Discuss Benches and decide next steps – Cllr Clark.
- EM21.183 Trees – Update see report. ***
- EM21.184 Projects:**
Workshop – NTR.
- EM21.185 EV Charging Points – NTR.**
- EM21.186 St Peter’s Church – Update see report. ***
- EM21.187 Oundle Cemetery – Update see report. ***
EM21.187.01 Discuss the issue of space within the cemetery and decide next steps.
EM21.187.02 Discuss Cemetery Wardens and grass cutting and decide next steps
 - Cllr Clark.
- EM21.188 Joan Strong Centre – Update see report. ***
- EM21.189 Markets – Update see report***

EM21.190 Town Events:

Queen's Jubilee celebrations - **Update see report***

EM21.191 Any Other Business for report only.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (22nd March 2022) is: **Thursday 17th March 2022 - 12 noon.**



**Emma Baker
Town Clerk
17th February 2022**

***Documents enclosed**