



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

A meeting of the Town Council Estate Management Committee will be held on Tuesday 22nd March 2022 at 7.30pm in the Oundle Suite.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM21.192 Apologies for Absence.

EM21.193 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM21.193.01 To declare any Disclosable Pecuniary Interests.

EM21.193.02 To declare any Other Interest.

EM21.194 Representations from Interested Parties – None.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

EM21.195 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on **22nd February 2022.**

EM21.196 Reports & Budgets.

EM21.196.01 To receive income/expenditure report for OTC's properties & open Spaces.*

EM21.196.02 To receive monthly properties & open spaces update report. *

EM21.196.03 To receive monthly action plan and progress update. *

- EM21.197 Rugby Club – Update see report.***
- EM21.198 Fletton House – Update see report.***
EM21.198.01 To approve the costs of replacement parts for the fire alarm.
EM21.198.02 To approve the costs of replacement parts for the passenger lift.
EM21.198.03 To discuss increase in room rental rates and discounts offered to new groups and decide next steps.
- EM21.199 The Hub – Update see report.***
- EM21.200 QVH – Update see report. ***
EM21.200.01 To approve costs of Asbestos survey for either just the QVH or QVH and the Courthouse.
EM21.200.02 To discuss options, chose a supplier and approve costs of replacement chairs X 12 – info to follow.
- EM21.201 Courthouse – Update see report. ***
- EM21.202 Car parks – Update see report. ***
- EM21.203 Public Toilets – Update see report. ***
Discuss quotes, decide on contractor and approve costs for decorating toilets internally and externally.
- EM21.204 Recreation Ground/Play Area/Skatepark/Basketball Court – Update see report. ***
- EM21.205 Properties and Open Spaces – Update see report.***
- EM21.206 Trees – Update see report. ***
- EM21.207 Projects: NTR**
- EM21.208 Workshop – Update see report. ***
Previously approved Fire R/A scheduled for 24/3/22.
- EM21.209 EV Charging Points – NTR.**
- EM21.210 St Peter’s Church – Update see report. ***
Discuss possible surplus estates budget usage and decide next steps – Cllr Clark.
- EM21.211 Oundle Cemetery – Update see report. ***
- EM21.212 Joan Strong Centre – Update see report. ***
- EM21.213 Markets – Update see report***

EM21.214 Town Events:

EM21.214.01 Queen's Jubilee celebrations - **Update see report***

EM21.214.02 Xmas Market - To approve costs of Reindeer hire for the 2022 Xmas Market.

EM21.215 Any Other Business for report only.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (26th April 2022) is: **Thursday 21st April 2022 - 12 noon.**



Lisa Allan
Estates Officer
17th March 2022

***Documents enclosed**