



# Oundle Town Council

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**To: All members of Oundle Town Council**

A meeting of the Town Council **Estate Management Committee** will be held on **Tuesday 22<sup>nd</sup> November 2022 at 6pm in the Oundle Suite.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

## **Representations from Interested Parties**

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

## **AGENDA**

**EM22.124 Election of Chair of Committee.**

**EM22.125 Election of Deputy Chair of Committee.**

**EM22.126 Apologies for Absence.**

**EM22.127 Declarations of Interests.**

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM22.127.01 To declare any Disclosable Pecuniary Interests.

EM22.127.02 To declare any Other Interest.

**EM22.128 Representations from Interested Parties.**

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

**EM22.129 Minutes of the Previous Meeting – Estate Management Committee. \***

To approve the minutes from the previous meeting held on **25<sup>th</sup> October 2022.**

- EM22.130 Reports. \***  
EM22.130.01 To receive I&E Report for OTC's properties & open Spaces.  
EM22.130.02 To receive monthly properties & open spaces update report.  
EM22.130.03 To receive monthly action plan and progress update.  
EM22.130.04 3 to 7 year Rolling Maintenance Action Plan.
- EM22.131 Rugby Club – See trees.**
- EM22.132 Fletton House – Update see report. \***  
To consider future usage of the outside area previously leased by the Oundle Pre-school. Discuss possibilities and practicalities of the area being used by Maintenance as their workshop space and decide next steps.
- EM22.133 The Hub – Update see report. \***
- EM22.134 QVH – Update see report. \***
- EM22.135 Courthouse – Update see report. \***  
Discuss Oundle residents request to install Swift boxes on the north face of the Courthouse and decide next steps.
- EM22.136 Car parks – Update see report. \***
- EM22.137 Public toilets - Update see report. \***  
Approve costs to replace failing public toilet lighting.
- EM22.138 Recreation Ground/Play Area/Skatepark/Basketball Court – Update see report. \***
- EM22.139 Properties and Open Spaces – Update see report. \***  
Snipe Meadow/Signage Plan/Green Spaces/Wildflower Plan
- EM22.140 Trees – Update see report. \***  
To discuss suggestion of having an 'Ash Dieback Plan' and decide next steps.
- EM22.141 Workshop – Update see report. \***
- EM22.142 EV Charging Points – Update see report. \***
- EM22.143 St Peter's Church – Update see report. \***
- EM22.144 Oundle Cemetery – Cllr Clark to report. \***  
Discuss Oundle residents suggestion of a tree planting burial area in Oundle and decide next steps.  
[thelivingurn.co.uk](http://thelivingurn.co.uk)
- EM22.145 Joan Strong Centre – Update see report. \***
- EM22.146 Markets – Update on Traders requests for an OTC presence at future Farmers Markets.**

**EM22.147 Town Events – Update see report. \***

**EM22.148 Street Lights – Update see report. \***

Bassett Place Security Light - Discuss history of this light, receive update regarding recent events and decide if OTC wish to approve costs to replace the light with a new PIR security light. Resident has met with Cllr Charles Best and asked us to look at this again. Discuss further and decide next steps.

**EM22.149 Any Other Business for report only.**

**DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (24<sup>th</sup> January 2023) is: **Thursday 19th January 2022 - 12 noon.****



**Lisa Allan**

**Deputy Clerk/Estates Officer**

**17<sup>th</sup> November 2022**

**\*Documents enclosed.**