



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: [admin@oundle.gov.uk](mailto:admin@oundle.gov.uk) Website: [www.oundle.gov.uk](http://www.oundle.gov.uk)

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## To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Tuesday 24<sup>th</sup> January 2023 at 7.30pm in the Oundle Suite.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

## Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

## AGENDA

### EM22.150 Apologies for Absence.

### EM22.151 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM22.151.01 To declare any Disclosable Pecuniary Interests.

EM22.151.02 To declare any Other Interest.

### EM22.152 Representations from Interested Parties.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

### EM22.153 Minutes of the Previous Meeting – Estate Management Committee. \*

To approve the minutes from the previous meeting held on **22<sup>nd</sup> November 2022.**

### EM22.154 Reports. \*

EM22.154.01 To receive I&E Report for OTC's properties & open Spaces.

EM22.154.02 To receive monthly properties & open spaces update report.

EM22.154.03 To receive monthly action plan and progress update.

### EM22.155 Rugby Club – NTR.

- EM22.156 Fletton House – Update see report. \***  
To discuss and decide previously suggested earlier meeting time for future Estate’s Meetings, with a view to making recommendations to FC.
- EM22.157 The Hub – NTR.**
- EM22.158 QVH – Update see report. \***
- EM22.159 Courthouse – Update see report. \***  
EM22.159.01 To discuss new tenant and approve tenancy.  
EM22.159.02 To continue discussion regarding the installation of Swift boxes at the CH and decide next steps.  
<https://www.nhbs.com/no-17a-schwegler-swift-nest-box-triple-cavity>
- EM22.160 Car parks – Update see report. \***  
Discuss complaint about persistent daily parking by Fairline staff in the East Road Long Stay Car Park and decide next steps.
- EM22.161 Public toilets - Update see report. \***
- EM22.162 Properties and Open Spaces - Recreation Ground/Play Area/Skatepark/Basketball Court – Update see report. \***  
To discuss suggestions regarding a pathway across the Recreation Grounds – Cllr Clark.
- EM22.163 Properties and Open Spaces – Snipe Meadow/Signage Plan/Green Spaces/Wildflower Plan - Update see report. \***
- EM22.164 Trees – Update see report. \***  
To discuss and decide locations and planting schedule for new trees.
- EM22.165 Workshop – NTR.**
- EM22.166 EV Charging Points – Update see report. \***  
To receive update from Char.gy.
- EM22.167 St Peter’s Church – Update see report. \***
- EM22.168 Oundle Cemetery – Update see report. \***
- EM22.169 Joan Strong Centre – NTR.**
- EM22.170 Markets – NTR.**
- EM22.171 Town Events – Update see report. \***  
EM22.171.01 To approve erection of bunting at the beginning of May (earlier than previous years due to Kings Coronation) and approve the costs for installation at £500 and removal at £500.  
EM22.171.02 To receive letter of thanks from RBL.

**EM22.172 Street Lights – Update see report. \***

**EM22.173 Town CCTV – Update see report. \***

EM22.173.01 To receive and report back on conversations with OS about the CCTV system and consider next steps – Cllr Clark.

EM22.173.02 To receive request from the Co-op regarding installation of CCTV to cover loading area and car park and decide next steps.

**EM22.174 Energy - To discuss lockable TVR's and**

[https://www.amazon.co.uk/EMPORIA-ENERGY-Emporia-Electricity-](https://www.amazon.co.uk/EMPORIA-ENERGY-Emporia-Electricity-Metering/dp/B08G37ML2R/ref=asc_df_B08CJGPHL9/?tag=googshopuk-21&linkCode=df0&hvadid=463154703782&hvpos=&hvnetw=g&hvrnd=5228115546066427967&hvpone=&hvptwo=&hvqmt=&hvdev=c&hvdvcmld=&hvlocint=&hvlocphy=9046193&hvtargid=pla-1031095647002&th=1)

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[1031095647002&th=1](https://www.amazon.co.uk/EMPORIA-ENERGY-Emporia-Electricity-Metering/dp/B08G37ML2R/ref=asc_df_B08CJGPHL9/?tag=googshopuk-21&linkCode=df0&hvadid=463154703782&hvpos=&hvnetw=g&hvrnd=5228115546066427967&hvpone=&hvptwo=&hvqmt=&hvdev=c&hvdvcmld=&hvlocint=&hvlocphy=9046193&hvtargid=pla-1031095647002&th=1)

and decide next steps – Cllr Clark.

**EM22.175 Any Other Business for report only.**

**DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (28<sup>th</sup> February 2023) is: **Thursday 23<sup>rd</sup> February 2023 - 12 noon.****



**Lisa Allan**

**Deputy Clerk/Estates Officer**

**19<sup>th</sup> January 2023**

**\*Documents enclosed.**