



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Tuesday 25th January 2022 at 7.30pm in the Oundle Suite.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM21.144 Apologies for Absence.

EM21.145 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM21.145.01 To declare any Disclosable Pecuniary Interests.

EM21.145.02 To declare any Other Interest.

EM21.146 Representations from Interested Parties – None.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

EM21.147 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on **23rd November 2021.**

EM21.148 Reports & Budgets.

EM21.148.01 To receive income/expenditure report for OTC's properties & open spaces. *

EM21.148.02 To receive monthly properties & open spaces update report. *

EM21.148.03 To receive monthly action plan and progress update. *

- EM21.149 Rugby Club – Update see report.***
- EM21.150 Fletton House – Update see report.***
- EM21.151 The Hub – Update see report.***
- EM21.152 QVH – Update see report. ***
 EM21.152.01 Replacement chairs, discuss and decide next steps for recommendations at next QVH Trustee Meeting.
 EM21.152.02 Discuss complaint about disabled access to the side of the QVH and removal of disused water hydrant for recommendations at the next QVH Trustee Meeting.
- EM21.153 Courthouse – Update see report. ***
- EM21.154 Car parks – Update see report. ***
 Consider resident complaint about Fairline staff filling the long stay car park and decide next steps.
- EM21.155 Public Toilets – Update see report. ***
 Discuss quotes and approve costs for deep clean of the public toilets.
- EM21.156 Recreation Ground/Play Area/Skatepark/Basketball Court – Update see report. ***
 Consider options and quotes to install some inclusive play equipment for recommendation and approval at FC on the 15th Feb.
- EM21.157 Properties and Open Spaces – Update see report.***
- EM21.158 Trees – Update see report. ***
- EM21.159 Projects:
 Workshop – NTR.**
- EM21.160 EV Charging Points – NTR.**
- EM21.161 St Peter’s Church – Update see report. ***
 To receive first quote for necessary works to the Churchyard boundary wall.
- EM21.162 Oundle Cemetery – Update see report. ***
- EM21.163 Joan Strong Centre – Update see report. ***
- EM21.164 Markets – Update see report***
- EM21.165 Town Events:
 Queen’s Jubilee celebrations – arrangements approved at FC on 18th Jan.
 Discuss and approve bunting supply and installation costs for the event.**
- EM21.166 Discuss developing a 5/7 year rolling maintenance programme for the OTC Estate –**

Cllr Holland.

EM21.167 To discuss a cold weather protocol.*

EM21.168 Any Other Business for report only.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (22nd February 2022) is: Thursday 17th February 2022 - 12 noon.



**Lisa Allan Deputy
Clerk/Estates Officer
20th January 2022**

***Documents enclosed**