



Oundle Town Council

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To: All members of Oundle Town Council

A meeting of the Town Council Estate Management Committee will be held on **Tuesday 25th February 2020 at 7.30pm in the Barnwell Room.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM19.135 Apologies for Absence.

EM19.136 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM19.136.01 To declare any Disclosable Pecuniary Interests.

EM19.136.02 To declare any Other Interests.

EM19.137 Representations from Interested Parties.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3e and 3f*).

EM19.138 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on **28th January 2020**.

EM19.139 Reports.

EM19.139.01 To receive income/expenditure report for OTC's properties & open spaces. *

EM19.139.02 To receive progress update report for OTC's properties & open spaces. *

EM19.140 Fletton House – Update – see report. *

EM19.140.01 To approve costs of £800.00 for repairs to FH Fire Alarm System.

EM19.140.02 To approve East Northamptonshire Council taking over responsibility for the old Police Office at Fletton House and approve the annual rental amount of £2,500 per annum.

EM19.140.03 To approve Volunteers Actions use of the Hub again this year for their August Teas and Christmas Lunch.

EM19.141 The Hub – Update - see report.*

EM19.142 QVH - To receive minutes of the QVHWG meeting 3 and update from meeting with OIF on 25th February. *

EM19.143 Courthouse – Update – see report.*

EM19.143.01 To approve new tenant application from Oundle & Stamford Mortgages for Courthouse Office Annex 3 and approve the annual rental amount of £2,760 per annum.

EM19.144 Car park and toilets – Update – see report.*

EM19.145 Recreation Ground – Update – see report.*

EM19.145.01 To consider allowing James Richards Circus to stand on the Recreation Ground from Wednesday 28th Oct through to Sunday 1st Nov, trading on 30th, 31st Oct and 1st Nov 2020.

EM19.146 Snipe Meadow – Update – see report.*

**EM19.147 Projects:
Workshop – NTR**

EM19.148 EV Charging Points – NTR

EM19.149 St Peter’s Church.

EM19.149.01 To consider options and approve costs of repairing and widening footpath in the churchyard and decide next steps.

EM19.149.02 To consider installing locks on the new traffic bollards in the churchyard and decide next steps.

EM19.150 Joan Strong Centre – To consider options and approve costs of repairs to garage roofs.

EM19.151 To receive January Action plan and progress update. *

EM19.152 Any Other Business for report only.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (24th March 2020) IS: **Thursday 19th March 2020 - 12 noon.**



Lisa Allan
Deputy Clerk/Estates Officer
20th February 2020

***Documents enclosed.**