



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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**To: All members of Oundle Town Council**

A meeting of the Town Council **Estate Management Committee** will be held on **Tuesday 26<sup>th</sup> April 2022 at 7.30pm in the Oundle Suite.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

## **Representations from Interested Parties**

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

## **AGENDA**

**EM21.216 Apologies for Absence.**

**EM21.217 Declarations of Interests.**

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM21.217.01 To declare any Disclosable Pecuniary Interests.

EM21.217.02 To declare any Other Interest.

**EM21.218 Representations from Interested Parties – None.**

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

**EM21.219 Minutes of the Previous Meeting – Estate Management Committee. \***

To approve the minutes from the previous meeting held on **22<sup>nd</sup> March 2022.**

**EM21.220 Reports & Budgets.**

EM21.220.01 To receive I&E Report for OTC's properties & open Spaces. \*

EM21.220.02 To receive monthly properties & open spaces update report. \*

EM21.220.03 To receive monthly action plan and progress update. \*

EM21.220.04 To receive the 3 to 5 year Rolling Maintenance Action Plan – Discuss suggestions and additions. \*

- EM21.221 Rugby Club – Update see report.\***
- EM21.222 Fletton House – Update see report.\***  
To approve costs for replacement CCTV monitor screen.
- EM21.223 The Hub – Update see report.\***
- EM21.224 QVH – Update see report. \***  
To approve costs for asbestos survey. Just QVH or QVH & CH TBC.
- EM21.225 Courthouse – Update see report. \***  
To discuss necessity of a new water heater in the Museum’s office and potentially approve costs.
- EM21.226 Car parks – Update see report. \***  
To approve costs of line painting, renewal of double yellow lines over resurfaced area at FH car park entrance.
- EM21.227 Public Toilets – Update see report. \***
- EM21.228 Recreation Ground/Play Area/Skatepark/Basketball Court – Update see report. \***  
To discuss residents request for a new bench to be installed at the basketball end of the RG and decide next steps.
- EM21.229 Properties and Open Spaces – Update see report.\***
- EM21.230 Trees – Update see report. \***
- EM21.231 Projects: NTR**
- EM21.232 Workshop – Update see report. \***
- EM21.233 EV Charging Points – NTR.**
- EM21.234 St Peter’s Church – Update see report. \***
- EM21.235 Oundle Cemetery – Update see report. \***
- EM21.236 Joan Strong Centre – Update see report. \***  
To discuss reply from OTC Solicitor regarding MEES regulations and decide next steps.
- EM21.237 Markets – Update see report\***
- EM21.238 Town Events:**  
Queen’s Jubilee celebrations - **Update see report\***
- EM21.239 Heartstart update report and request to use a room at FH - decide next steps.**

**EM21.240 Any Other Business for report only.**

**DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (24<sup>th</sup> May 2022) is: **Thursday 19<sup>th</sup> May 2022 - 12 noon.****



**Lisa Allan  
Estates Officer  
21<sup>st</sup> April 2022**

**\*Documents enclosed**