



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

A meeting of the Town Council Estate Management Committee will be held on **Tuesday 26th July 2022 at 7.30pm in the Oundle Suite.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM22.53 Apologies for Absence.

EM22.54 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM22.54.01 To declare any Disclosable Pecuniary Interests.

EM22.54.02 To declare any Other Interest.

EM22.55 Representations from Interested Parties.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

EM22.56 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on **28th June 2022.**

EM22.57 Reports. *

EM22.57.01 To receive I&E Report for OTC's properties & open Spaces.

EM22.57.02 To receive monthly properties & open spaces update report.

EM22.57.03 To receive monthly action plan and progress update.

EM22.57.04 3 to 7 year Rolling Maintenance Action Plan.

- EM22.58 Rugby Club – NTR.**
- EM22.59 Fletton House – Update see report. ***
- EM22.60 The Hub – Update see report. ***
To approve costs for a deep clean in The Hub kitchen.
- EM22.61 QVH – Update see report. ***
To approve costs for a deep clean in The QVH kitchen (kitchen improvement works already approved by the QVH Trustees).
- EM22.62 Courthouse – Update see report. ***
- EM22.63 Car parks – NTR.**
- EM22.64 Public toilets - Update see report. ***
- EM22.65 Recreation Ground/Play Area/Skatepark/Basketball Court – Update see report. ***
- EM22.66 Properties and Open Spaces – Update see report. ***
Snipe Meadow/Signage Plan/Green Spaces/Wildflower Plan
Wildflower update - Cllr Clark.
- EM22.67 Trees – Update see report. ***
EM22.67.01 To receive 2022 Tree Risk Assessment and decide next steps.
EM22.67.02 To discuss issue raised last month by resident (please note two residents have now complained) regarding self-seeded tree located within a grave space, review most recent email, discuss second complaint and surveyors recommendations and decide next steps.
- EM22.68 Workshop – NTR.**
- EM22.69 EV Charging Points – Cllr Clark to report. ***
To consider proposal from Char.gy for a funded or trial charging point at Fletton House car park and decide next steps – Cllr Clark update.
- EM22.70 St Peter’s Church – Update see report. ***
- EM22.71 Oundle Cemetery – Cllr Clark to report. ***
- EM22.72 Joan Strong Centre – Update see report. ***
- EM22.73 Markets - NTR.**
- EM22.74 Town Events – Update see report. ***
EM22.74.01 Approve layout of Christmas Market.
EM22.74.02 Approve use of the QVH at the Christmas Market for stalls.
EM22.74.03 Approve countdown to light switch on.
EM22.74.04 To approve Ian Taylor Fun Fair request to stand at The Recreation

Ground - arrive and stand Monday 10th to Wednesday 12th October – Trade Thurs 13th, Friday 14th and Saturday 15th.

EM22.75 To discuss recent repeated complaints about Gigaclear storing equipment on our grass Verges, generally shoddy workmanship and disrespecting residents gardens and decide next steps – update see report.*

EM22.76 Any Other Business for report only.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (27th September 2022) is: Thursday 22nd September 2022 - 12 noon.



Lisa Allan
Deputy Clerk/Estates Officer
21st July 2022

***Documents enclosed.**