



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

A meeting of the Town Council Estate Management Committee will be held on **Tuesday 26th October 2021 at 7.30pm in the Oundle Suite.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM21.97 Apologies for Absence.

EM21.98 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM21.98.01 To declare any Disclosable Pecuniary Interests.

EM21.98.02 To declare any Other Interest.

EM21.99 Representations from Interested Parties – None.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.**

(*Standing Order 3e and 3f*).

EM21.100 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on **28th September 2021.**

EM21.101 Reports & Budgets.

EM21.101.01 To receive income/expenditure report for OTC's properties & open spaces. *

EM21.101.02 To receive monthly properties & open spaces update report. *

EM21.101.03 To receive monthly action plan and progress update. *

EM21.101.04 To begin budget discussions and potential spend for the next financial year.

- EM21.102 Rugby Club – Update see report.***
- EM21.103 Fletton House – Update see report.***
 EM21.103.01 To discuss and agree how OTC can help start up groups with room Usage in the early days, particularly with costs – Cllr Clark ideas – discuss and decide next steps.
- EM21.104 The Hub – Update see report.***
 EM21.104.01 To receive a update the from The Hub Working Party following meeting on 18th October 2021 and decide next steps.
 EM21.104.02 Cllr Clark ideas – discuss and decide next steps.
- EM21.105 QVH – Update see report. ***
 To further consider use of the QVH as a base and operations hub for Creative Oundle whilst still accommodating various OTC groups. Decide next steps.
- EM21.106 Courthouse – Update see report. ***
- EM21.107 Car parks – Update see report. *** Budget considerations and decide next steps.
- EM21.108 Public Toilets – Update see report. *** Budget considerations and decide next steps.
- EM21.109 Recreation Ground/Skatepark/Basketball Court – Update see report. ***
 EM21.109.01 Plans for skatepark tendering process update from Cllr Clark.
 EM21.109.02 Update from meeting with resident regarding inclusive play equipment at the park to allow some wheelchair accessible equipment.
 Cllr Clark report and decide next steps .
- EM21.110 Properties and Open Spaces – Update see report.***
- EM21.111 Trees – Update see report. ***
 Discuss and decide locations for tree planting scheme.
- EM21.112 Projects**
Workshop – NTR.
- EM21.113 EV Charging Points – NTR.**
- EM21.114 St Peter’s Church – Update see report. *** Budget consideration for necessary repairs and decide next steps.
- EM21.115 Oundle Cemetery – Update see report. *** To discuss investigating partnership with another local grass cutter for various OTC areas – Cllr Clark – discuss and decide next steps.
- EM21.116 Joan Strong Centre - Budget consideration for EPC improvements and decide next steps.**
- EM21.117 Markets – To discuss current market offer, waiting list of traders and decide if offer**

can be improved – see report*

EM21.118 Christmas Market – Update see report. *

To approve the costs for two traffic wardens to patrol the 'No Parking' zones of Milton Road and Blackpot Lane for the duration of the Christmas Market.

EM21.119 Royal British Legion Request – To approve RBL's request to promote the Remembrance Parade Event with no restrictions on numbers attending and to live stream the event again this year.

EM21.120 Any Other Business for report only.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (23rd November 2021) is: Thursday 18th November 2021 - 12 noon.



**Lisa Allan Deputy
Clerk/Estates Officer
19th October 2021**

***Documents enclosed**