



# Oundle Town Council

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**To: All members of Oundle Town Council**

A meeting of the Town Council Estate Management Committee will be held on **Tuesday 28<sup>th</sup> February 2023 at 6pm in the Oundle Suite.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

## **Representations from Interested Parties**

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

## **AGENDA**

### **EM22.176 Apologies for Absence.**

### **EM22.177 Declarations of Interests.**

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM22.177.01 To declare any Disclosable Pecuniary Interests.

EM22.177.02 To declare any Other Interest.

### **EM22.178 Representations from Interested Parties.**

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

### **EM22.179 Minutes of the Previous Meeting – Estate Management Committee. \***

To approve the minutes from the previous meeting held on **24<sup>th</sup> January 2023.**

### **EM22.180 Reports. \***

EM22.180.01 To receive I&E Report for OTC's properties & open Spaces.

EM22.180.02 To receive monthly properties & open spaces update report.

EM22.180.03 To receive monthly action plan and progress update.

**EM22.181 Rugby Club – NTR.**

**EM22.182 Fletton House – Update see report. \***

EM22.182.01 To consider "OTC Entrance sign at FH, and signs to reception" and decide next steps.

EM22.182.02 To consider provision of changing facilities on OTC estate and consider further action.

<https://www.commercialwashroomsLtd.co.uk/washroom-accessories/baby-changing-units.html>

EM22.182.03 Update on tiling of horizontal surfaces in Fletton House toilets.

**EM22.183 The Hub – NTR.**

**EM22.184 QVH – Update see report. \***

**EM22.185 Courthouse – Update see report. \***

EM22.185.01 To discuss new tenant, GLIDE, and approve tenancy. Discuss and approve specific decoration request from GLIDE.

EM22.185.02 To discuss lease for CHAT and decide next steps.

EM22.185.03 To continue discussion regarding the installation of Swift boxes at the CH and decide next steps in light of NNC Planning requirements, consider alternative locations which would not require planning and associated costs.

<https://www.nhbs.com/no-17a-schwegler-swift-nest-box-triple-cavity>

**EM22.186 Car parks – Update see report. \***

Complaint about persistent daily parking by Fairline staff in the East Road Long Stay Car Park – Receive Mayor's update and decide next steps.

**EM22.187 Public toilets - Update see report. \***

**EM22.188 Properties and Open Spaces - Recreation Ground/Play Area/Skatepark/Basketball Court – Update see report. \***

EM22.188.01 Extension of pathway across the Recreation Grounds – To receive a "Path desire line" photo of the Rec and decide next steps.

EM22.188.02 Discuss ORFC's request to use the Recreation Ground as overflow parking for their Rugby Tournament on the 14 and 15 April from 9am to 5pm and decide next steps.

EM22.188.03 To consider request from Polebrook Circus to stand on the Recreation Ground from 18 to 26 March. There would be 3 show days. They have requested we allow 3 ponies onsite for this duration as well as their big top and other associated vehicles and equipment.

**EM22.189 Properties and Open Spaces – Snipe Meadow/Signage Plan/Green Spaces/Wildflower Plan - Update see report. \***

**EM22.190 Trees – Update see report. \***

**EM22.191 Workshop & Property Storage Facilities – Update see report. \***

EM22.191.01 To receive a paper on OTC maintenance buildings and consider further action - pages attached for document pack.

EM22.191.02 To further consider siting of a container in Amps Car Park and decide next steps.

**EM22.192 EV Charging Points – Update see report. \***

**EM22.193 St Peter’s Church – Update see report. \***

Consider request from St peter’s Church to install multiple benches in two key locations in the church grounds.

**EM22.194 Oundle Cemetery – Update see report. \***

**EM22.195 Joan Strong Centre – NTR.**

**EM22.196 Markets – NTR.**

**EM22.197 Town Events – Update see report. \***

**EM22.198 Street Lights – Update see report. \***

**EM22.199 Town CCTV – Update see report. \***

Cllr Clark – update on OS CCTV discussions.

**EM22.200 Energy - Update see report. \***

**EM22.201 Any Other Business for report only.**

**DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (28<sup>th</sup> March 2023) is: **Thursday 23<sup>rd</sup> March 2023 - 12 noon.****



**Lisa Allan**

**Deputy Clerk/Estates Officer**

**23<sup>rd</sup> February 2023**

**\*Documents enclosed.**