



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Tuesday 28th March 2023 at 6pm in the Oundle Suite.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM22.202 Apologies for Absence.

EM22.203 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters which are to be considered by the Committee at this meeting.)

EM22.203.01 To declare any Disclosable Pecuniary Interests.

EM22.203.02 To declare any Other Interest.

EM22.204 Representations from Interested Parties.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

EM22.205 Minutes of the Previous Meeting – Estate Management Committee. *

EM22.205.01 To approve the amended minutes from the meeting held on **24th January 2023.**

EM22.205.01 To approve the minutes from the previous meeting held on **28th February 2023.**

EM22.206 Reports. *

EM22.206.01 To receive I&E Report for OTC's properties & open Spaces.

EM22.206.02 To receive monthly properties & open spaces update report.

EM22.206.03 To receive monthly action plan and progress update.

- EM22.207 Rugby Club – NTR.**
- EM22.208 Fletton House – Update see report. ***
To approve the costs of the Annual Elco Boiler Maintenance Contract.
- EM22.209 The Hub – NTR.**
- EM22.210 QVH – Update see report. ***
Approve costs for replacement combination door locks at the QVH.
- EM22.211 Courthouse – Update see report. ***
To discuss potential new tenant, Charmshape, discuss costs to make office 2a habitable and decide next steps.
- EM22.212 Car parks – Update see report. ***
To discuss complaint about persistent daily parking in disabled bays in the Co-op Car Park and decide next steps.
- EM22.213 Public toilets - Update see report. ***
- EM22.214 Properties and Open Spaces - Recreation Ground/Play Area/Skatepark/Basketball Court – Update see report. ***
To receive pathway extension quotes and decide next steps.
- EM22.215 Properties and Open Spaces – Snipe Meadow/Signage Plan/Green Spaces/Wildflower Plan - Update see report. ***
To approve 10% increase in costs as per grazier's email.
- EM22.216 Trees – Update see report. ***
EO to give update on tree sapling status and discuss the idea of donating some trees for the coronation to OPS, LJS & PWS, decide next steps.
- EM22.217 Workshop & Property Storage Facilities – Update see report. ***
To further consider siting of a container in Amps Car Park and decide next steps.
- EM22.218 EV Charging Points – NTR.**
- EM22.219 St Peter's Church – NTR.**
- EM22.220 Oundle Cemetery – Update see report. ***
- EM22.221 Joan Strong Centre – NTR.**
- EM22.222 Markets – Update see report. ***
To consider observation notes made by Cllr Clark on improvements to our market offer and decide next steps.

- EM22.223 Town Events – Update see report. ***
To approve the hire costs of the reindeer for the Christmas Market.
- EM22.224 Street Lights – Update see report. ***
- EM22.225 Town CCTV – Update see report. ***
- EM22.226 Energy – NTR.**
- EM22.227 Any Other Business for report only.**

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (25th April 2023) is: Thursday 20th April 2023 - 12 noon.



Lisa Allan
Deputy Clerk/Estates Officer
23rd March 2023

***Documents enclosed.**