



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Tuesday 23rd January 2018 at 7.30pm in the Barnwell Room.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

EM17.110. Apologies for Absence

EM17.111. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM17.111.01. To declare any Disclosable Pecuniary Interests.

EM17.111.02. To declare any Other Interests.

EM17.112. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3d and 3e*).

EM17.113. Minutes of the Previous Meeting – Estate Management Committee

To approve the minutes from the previous meeting held on 28th November.

EM17.114. To agree to adopt a light at Bassett Place.

EM17.115. To review cemetery fees for 2018 – 2019 and to agree a policy on not pre – booking graves as grave spaces are so low.

- EM17.116.** To consider a request to put baby changing facilities in the Joan Strong Centre.
- EM17.117.** To agree a request from CHAT to install a Chub lock to the inner for office door for additional client record security.
- EM17.118.** To receive letter from Vincent Sykes Solicitors regarding the Rifle Range and the Pre-emption premises (the ammo bunkers) and to agree response.
- EM17.119.** To agree to a request from James Dean Fun Fairs to hold a fair on the Rec from Friday 12th April 2018 until Monday 15th April 2018.
- EM17.120.** To consider reviewing the Museum Trust Lease.
- EM17.121.** To agree a date to complete the Estates Tour
- EM17.122.** To receive a progress report on the following:
1. The Fletton House Extension
 2. The New Workshop
 3. Snipe Meadow
 4. Quotes for repairing potholes and white line painting in car parks
 5. Quote to replace the Courthouse Gates
 6. Responses to request for VAT Certificates for Charities



Emma Baker
Clerk to the Council

18th January 2018