



Oundle Town Council

The Courthouse • Mill Road • Oundle • Peterborough • PE8 4BW

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To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Thursday 12th September 2013 at 7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

EM13.17. Apologies for Absence

- 13.17.01. To receive apologies for absence.
- 13.17.02. To accept apologies for absence.

EM13.18. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

- EM13.18.01. To declare any Disclosable Pecuniary Interests.
- EM13.18.02. To declare any Other Interests.

EM13.19. Minutes of the Previous Meeting – Estate Management Committee

PROPOSITION: *'That the minutes of the Estate Management Committee meeting held on 13th June 2013 are approved'*.

EM13.20. Review of Actions of the Previous Meetings

EM13.21. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion**. (*Standing Order 3d and 3e*).

Representation are to be made on the grass verges in the town.

EM13.22. Cemetery Chapel

An update on the progress regarding the sale of Cemetery Chapel.

EM13.23. Markets

- 13.23.01. To consider report on implementation of New Market layout and action recommendations.
- 13.23.02. To consider an application from the fruit & vegetable stall on the Thursday Market to expand.
- 13.23.03. To consider the sample report to take proxy measures of the Thursday market.
- 13.23.04. To consider plans and budget for a joint Christmas Market with Oundle Food Festival.

EM13.24. The Courthouse

- 13.24.01. To consider options on ceiling in Council Chamber.

EM13.25. Open Spaces

- 13.25.01. To consider further request from residents to fell trees at Siddons Close.
- 13.25.02. To consider a quote to remove part of poplar tree on Occupation Road.

EM13.26. Fletton House

To receive an update on the progress with Fletton House.

PROPOSITION: *'that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.'*

EM13.27. Rifle Range

To consider an offer received to purchase the Rifle Range land and building.
The meeting will be re-opened.

EM13.28. General Estate Management Matters

- 13.28.01. To consider and agree the format for the Estate Portfolio Status Report.

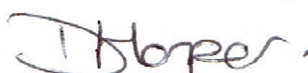
EM13.29. Correspondence for Action

- 13.29.01. To consider the findings from the inspections carried out by Zurich Insurance.

EM13.30. Correspondence for Information

None.

EM13.31. Any Other Relevant Matters for Report



Debra Harper
Town Clerk & RFO

6 September 2013