



Oundle Town Council

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To: All members of Oundle Town Council

A meeting of the Town Council Estate Management Committee will be held on **Tuesday 25th June 2019 at 7.30pm in the Barnwell Room.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM19.19 Apologies for Absence.

EM19.20 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM19.20.01 To declare any Disclosable Pecuniary Interests.

EM19.20.02 To declare any Other Interests.

EM19.21 Representations from Interested Parties.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3e and 3f*).

Paul Eveleigh to give an update on item EM19.23.

EM19.22 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on 28th May 2019.

EM19.23 Paul Eveleigh to give an update on the cycle racks and shelters.

EM19.23.01 To consider possible sitings for bike shelters.

EM19.23.02 To agree that OTC will install the concrete pad ready for the bike shelter installation.

EM19.24 Christmas Market.

EM19.24.01 To review quotes for Christmas lights and agree a 3 year contract, either with current providers or with a new company, with a view to

making recommendations of preferred contractor at the next Full Council Meeting.*

EM19.24.02 To review income and expenditure of 2018 Christmas Market with a view to setting a budget for entertainment at the 2019 Christmas Market.*

EM19.25 Properties and open spaces.

To arrange a date and time to carry out a properties and open spaces inspection in order to decide necessary budgets for October's finance agenda.

EM19.26 Royal British Legion Remembrance Events.

To give an update on the recent Remembrance Event on Thursday the 6th June and decide action plan for Tuesday the 3rd of September and Sunday the 10th of November events, particularly regarding volunteers and manning temporary road closures.

EM19.27 To receive an update on the Courthouse roof.

EM19.28 To receive an update on 'Oundle Wastes Less' project and Repair Café – Saturday 13th July – 10am to 4pm.

EM19.29 To discuss OTC's Environmental Policy and it's impact on Estates.

EM19.30 To receive an update on Snipe Meadow and discuss plans for the future.

EM19.31 Recording of meetings.*

To discuss purchasing better quality recording equipment and set a budget for this.

EM19.32 Recreation Ground.

EM19.32.01 To discuss resident's letter regarding the state of the football goal mouths and decide next steps.*

EM19.32.02 To discuss letters from two residents regarding leaving the boundary area of the recreation ground unmown and planted with wildflowers to encourage and support wildlife.*

EM19.33 To discuss Rotherham Borough Council's verge wildflower planting scheme with a view to doing something similar in Oundle.*

EM19.34 To approve costs of £1,900.00 plus vat for Cemetery Mapping.*

EM19.35 To discuss letter of complaint from Lakeside Doctor's Surgery regarding noise levels from the Zumba classes held in the Studio on Mondays, Wednesdays and Fridays.*

EM19.36 To discuss the possibility of having a 'Scope' textile recycling bank somewhere within the Oundle area.*

- EM19.37 Laxton Drive grass verges.**
To discuss including Laxton Drive grass verges in our schedule of cutting subject to quotation of costings from the contractor.
- EM19.38 Culme Close.***
To receive an update from the site visit. To consider resident's request to purchase OTC land bordering their property and decide next steps.
- EM19.39 To receive May Action plan and progress update.***
- EM19.40 Any Other Business for report only.**

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (23rd July 2019) IS: Thursday 18th July 2019 12 noon.



**Lisa Allan
Deputy Clerk & Estates Officer
20th June 2019**

- Documents enclosed.