



# Oundle Town Council

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**To: All members of Oundle Town Council**

**A meeting of the Town Council Estate Management Committee will be held on Tuesday 24<sup>th</sup> September 2019 at 7.30pm in the Barnwell Room.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

## **Representations from Interested Parties**

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

## **AGENDA**

**EM19.56 Apologies for Absence.**

**EM19.57 Declarations of Interests.**

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM19.57.01 To declare any Disclosable Pecuniary Interests.

EM19.57.02 To declare any Other Interests.

**EM19.58 Representations from Interested Parties.**

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3e and 3f*).

**EM19.59 Minutes of the Previous Meeting – Estate Management Committee. \***

To approve the minutes from the previous meeting held on 23<sup>rd</sup> July 2019.

**EM19.60 To discuss Source of funds for Estates Projects documents and decide next steps. \***

**EM19.61 To approve a request from Taylors Fun Fair to stand on the Recreation Ground 14<sup>th</sup> October – 20<sup>th</sup> October 2019.**

**EM19.62 To approve expenditure of £735 to purchase a shredder for the maintenance department. \***

**EM19.63 To discuss EV charging points.\***

- EM19.64** To discuss proposal from Clean4shaw regarding the Public Toilets and decide next steps.\*
- EM19.65** Christmas Market – Update and approve expenditure of £808 for the hire of a marquee for Santa’s Grotto.\*
- EM19.66** To receive update on Snipe Meadow Boardwalk.
- EM19.67** Consider suggestion of Pop up shops in town.\*
- EM19.68** To receive New Road Report.
- EM19.69** To receive North Bridge Report.
- EM19.70** Recreation Ground – ROSPA report being carried out on 19<sup>th</sup> September 2019 – report to follow. \*
- EM19.70.01 To receive an update on wildflower meadow planting.
  - EM19.70.02 To receive an update on the grass goal mouths.
  - EM19.70.03 To receive an update of the meeting with Reid’s Playground Maintenance Ltd regarding the Recreation Ground skate park, child’s play areas and football goal mouths and decide next steps.
- EM19.71** St Christopher’s Drive
- EM19.71.01 To receive and update of the meeting with RPM Ltd regarding the child’s play area at St Christopher’s Drive and decide next steps. \*
  - EM19.71.02 To receive a progress report regarding the sycamore tree located on the green.
- EM19.72** To approve expenditure of £103 to provide Traffic Wardens for Remembrance Sunday, 10<sup>th</sup> November 2019.
- EM19.73** Fletton House intruder and fire alarm repairs.\*
- EM19.73.01 To approve expenditure of £799 for replacement parts for the intruder and fire alarms.
  - EM19.73.02 To approve expenditure of £299 for replacement of faulty Emergency Lights.
- EM19.74** To approve expenditure of £357 to obtain a quote for a new gas pipe to be installed to support the gas boiler in the Queen Victoria Hall.\*
- EM19.75** To receive and discuss updated Environmental Policy draft document.\*
- EM19.76** To receive quotes for line painting in the three OTC car parks and decide next steps either to approve the cost of £1,875.43 for the East Road car park, for which we have budget, or defer and plan to do all three sites in the next Financial Year.\*
- EM19.77** To receive July Action plan and progress update. \*

**EM19.78 Any Other Business for report only.**

**DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (22<sup>nd</sup> October 2019) IS: **Thursday 17<sup>th</sup> October 12 noon.****



**Lisa Allan  
Deputy Clerk/Estates Officer  
19th September 2019**

- **Documents enclosed.**