



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

A meeting of the Town Council Estate Management Committee will be held on **Tuesday 22nd October 2019 at 7.30pm in the Barnwell Room.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM19.79 Apologies for Absence.

EM19.80 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM19.80.01 To declare any Disclosable Pecuniary Interests.

EM19.80.02 To declare any Other Interests.

EM19.81 Representations from Interested Parties.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

EM19.82 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on **24th September 2019.**

EM19.83 Budget.

To receive and discuss suggestions regarding budget setting for the next FY as per information collated by Cllr Stagg.

EM19.84 To receive an update on EV Charging points.

EM19.85 Volunteer Action.

To report that VA will be using the Hub on the 24th of December to provide a lunch for local residents.

EM19.86 Update on Snipe Meadow Boardwalk.*

EM19.87 Update on Christmas Market.

Tree installation on 17th Nov and Lights installation 27th/28th and possibly 29th Nov.

EM19.88 Update on the Old Town Hall Clocks.

EM19.89 New Workshop.

To discuss proposal for new workshop in the grounds of Oundle Rugby Club.

EM19.90 Report on break ins on premises located on Occupation Road.*

EM19.91 Update on sale of land adjacent to 1 Culme Close.

EM19.92 Legionella Risk Assessments. *

To approve expenditure of £910 plus VAT to carry out the necessary Risk Assessments at Fletton House, QVH and the Courthouse.

EM19.93 Cycle Way - \$106 £130k.

Update on Cycle way.

EM19.94 To receive final quotation for Courthouse roof repairs.*

EM19.95 To receive ROSPA Report for the Recreation Ground & St Christopher's Drive play areas.

EM19.96 French Market.

To consider allowing the French Market to come to Oundle in April 2020.

EM19.97 To receive September Action plan and progress update. *

EM19.98 Any Other Business for report only.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (26th November 2019) IS: Thursday 21st November 12 noon.



Lisa Allan
Deputy Clerk/Estates Officer
16th October 2019

- **Documents enclosed.**