



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Tuesday 26th November 2019 at 7.30pm in the Barnwell Room.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM19.99 Apologies for Absence.

EM19.100 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM19.100.01 To declare any Disclosable Pecuniary Interests.

EM19.100.02 To declare any Other Interests.

EM19.101 Representations from Interested Parties.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

EM19.102 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on **22nd October 2019.**

EM19.103 To discuss and adopt new Estate Management Committee Meeting format to include standard items each month as per suggestions at the last EMC meeting. *

EM19.104 Events.

EM19.104.01 To receive update on Events Meeting held on 5th November.

EM19.104.02 To approve Oundle Vintage Festival's use of the Market Place for their Annual Fair on the 16th May 2020 along with use of the Recreation

Ground for parking at a cost of £600.

EM19.104.03 To approve Oundle Festival's use of the Market Place for their Annual Food Festival on the 20th June 2020 along with use of the Recreation Ground for parking at a cost of £600.

EM19.105 To approve costs of £500 for bunting installation before the 28th March 2020 and to approve costs of £500 for bunting removal during September 2020.

EM19.106 Courthouse.

EM19.106.01 To receive update on Courthouse Roof.

EM19.106.02 To receive the report on the Courthouse Fire Alarm. *

EM19.107 To consider request from G&S performers to remove the varnish finish from the stage area at the Queen Victoria Hall.

EM19.108 Christmas Market Update.
Volunteers still needed.

EM19.109 Update on Snipe Meadow.

EM19.110 Update on St Christopher's Drive play area – work completed 20/11/19.

EM19.111 Update on Recreation Ground Repairs – work scheduled 21 & 22/11/19.

EM19.112 To receive October Action plan and progress update. *

EM19.113 Any Other Business for report only.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (28th January 2020) IS: Thursday 23rd January 2020 - 12 noon.



Lisa Allan
Deputy Clerk/Estates Officer
21st November 2019

***Documents enclosed.**