



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: [admin@oundle.gov.uk](mailto:admin@oundle.gov.uk) Website: [www.oundle.gov.uk](http://www.oundle.gov.uk)

---

**To: All members of Oundle Town Council**

A meeting of the Town Council Estate Management Committee will be held on **Tuesday 28th January 2020 at 7.30pm in the Barnwell Room.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

## **Representations from Interested Parties**

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

## **AGENDA**

**EM19.114 Apologies for Absence.**

**EM19.115 Declarations of Interests.**

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM19.115.01 To declare any Disclosable Pecuniary Interests.

EM19.115.02 To declare any Other Interests.

**EM19.116 Representations from Interested Parties.**

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

**EM19.117 Minutes of the Previous Meeting – Estate Management Committee. \***

To approve the minutes from the previous meeting held on **26<sup>th</sup> November 2019.**

**EM19.118 Reports.**

EM19.118.01 To receive income/expenditure report for OTC's properties & open spaces. \*

EM19.118.02 To receive progress update report for OTC's properties & open spaces. \*

**EM19.119 Fletton House - To approve costs for repairs to FH guttering.**

- EM19.120 The Hub – Update - see report.\***
- EM19.121 QVH - To receive minutes of the QVHWG meeting 1 & 2. \***
- EM19.122 Courthouse.**  
 EM19.122.01 To consider CH tenant’s, Zoikal Office Annex 1, request to use one of the empty offices temporarily for storage for approx. 18 months for the sum of £100 per month plus VAT.  
 EM19.122.02 To approve costs of £400 plus VAT for a full Courthouse Roof Survey.
- EM19.123 Car park and toilets – Update – see report.\***
- EM19.124 Recreation Ground - To consider carrying out repairs at a cost of £840.00 to damaged areas at the skate park and to discuss plans for future replacement with a view to making recommendations at the next FC meeting.\***
- EM19.125 Snipe Meadow – Update – see report.\***
- EM19.126 Projects:  
Workshop – NTR**
- EM19.127 EV Charging Points – To receive reply from Co-op regarding the possibility of installing charging points in the car park and to decide next steps.\***
- EM19.128 To consider Oundle School’s request to remove/relocate bench located in the grounds of St Peter’s Church outside the gate of the Gascoigne Building due to problems being currently experienced.**
- EM19.129 To receive information from the War Memorials Conservation Trust regarding amending/adding names and decide next steps.\***
- EM19.130 To consider a new Vegan Street Market Event in Oundle with a view to it being a regular event in the future. A smaller trial event has been booked in the QVH on the 21<sup>st</sup> March to test the popularity of the event.**
- EM19.131 To reconsider allowing the French Market to visit Oundle in 2020 in the Market Place only.**
- EM19.132 Oundle Events requests – Meeting held on 20/01/2020 with Oundle Business Association and Oundle International Festival, regarding storage and improvements to traffic flow and parking on event days.**  
 EM19.132.01 To approve the closure of the long stay car park to the general public on event days (16<sup>th</sup> May, 20<sup>th</sup> June & 5<sup>th</sup> Dec) and to use this space solely as designated parking for traders.  
 EM19.132.02 To consider the purchase of a large container to store all necessary road signs/bollards/barriers used for Oundle Events. Currently various items stored in various places. Would be beneficial to have all items together in one central location. Philip Amps has offered Amps car park as the

central location.

**EM19.133 To receive November Action plan and progress update. \***

**EM19.134 Any Other Business for report only.**

**DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (25<sup>th</sup> February 2020) IS: Thursday 20<sup>th</sup> February 2020 - 12 noon.**



**Lisa Allan  
Deputy Clerk/Estates Officer  
23<sup>rd</sup> January 2020**

**\*Documents enclosed.**