



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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**To: All members of Oundle Town Council**

A meeting of the Town Council Estate Management Committee will be held on **Tuesday 26th January 2021 at 7.30pm via Zoom.**

## Join Zoom Meeting

<https://us02web.zoom.us/j/82862501784?pwd=MmxMNTBDeWJLWmY1VngrUEhLWlhldz09>

Meeting ID: 828 6250 1784

Passcode: 744935

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

## Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

## AGENDA

### EM20.42 Apologies for Absence.

### EM20.43 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM20.43.01 To declare any Disclosable Pecuniary Interests.

EM20.43.02 To declare any Other Interest.

### EM20.44 Representations from Interested Parties.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

### EM20.45 Minutes of the Previous Meeting – Estate Management Committee. \*

To approve the minutes from the previous meeting held on **27<sup>th</sup> October 2020.**

**EM20.46 Reports.**

EM20.46.01 To receive income/expenditure report for OTC's properties & open spaces. \*

EM20.46.02 To receive progress update report for OTC's properties & open spaces. \*

**EM20.47 Fletton House – Update – see report. \***

EM20.47.01 To approve costs for window and door lock upgrades to conform to minimum standards required by our insurers for Fletton House, Queen Victoria Hall and The Courthouse.

EM20.47.02 To approve costs for necessary works required on lifts at Fletton House and The Courthouse.

**EM20.48 The Hub – Update - see report. \***

**EM20.49 QVH – Update – see report. \***

**EM20.50 Courthouse – Update – see report. \***

**EM20.51 Car park and toilets – Update – see report. \***

**EM20.52 Recreation Ground – Update – see report. \***

**EM20.53 Snipe Meadow – Update – see report. \***

EM20.53.01 To discuss Wildlife Trusts request regarding lapwing survey and receive update – see report.

EM20.53.02 To approve appointment of Philip Horsnail as Snipe Meadow Volunteer Warden to help co-ordinate this survey and help with future projects related to Snipe Meadow and other local wildlife areas.

**EM20.54 Projects:**

**Workshop – NTR**

**EM20.55 EV Charging Points – Update – see report. \***

**EM20.56 St Peter's Church – Update – see report. \***

To approve costs for installation of fixed, locking bollards caps for use when posts are removed for access.

**EM20.57 Oundle Cemetery – Benches have been delivered and fitting is complete.**

**EM20.58 Joan Strong Centre – Update – see report. \***

To approve costs of £680 plus VAT to repair asbestos roofs on the JSC garages.

**EM20.59 OTC Green Spaces Plan – To receive update and report from Cllr Clark and decide next steps.**

**EM20.60 Markets – \***

EM20.60.01 - To discuss council recommendations for COVID 19 precautions regarding face masks for market traders - update.

EM20.60.02 – To discuss portable hand sanitiser stations for market days - update.

**EM20.61 To approve Transition Oundle and Oundle in Bloom’s initiative for town planters to be planted with edible plants.\***

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c)*

**EM20.62 To receive update on Land Registry issues with the Rugby Club, Tennis Club and Bowls Club and decide next steps.\***

**EM20.63 To receive October Action plan and progress update. \***

**EM20.64 Any Other Business for report only.**

**DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (23<sup>rd</sup> February 2021) is: Thursday 18<sup>th</sup> February 2021 - 12 noon.**



**Lisa Allan  
Deputy Clerk/Estates Officer  
21<sup>st</sup> January 2021**

**\*Documents enclosed.**