



# Oundle Town Council

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**To: All members of Oundle Town Council**

**A meeting of the Town Council Estate Management Committee will be held on Tuesday 22<sup>nd</sup> May 2018 at 7.30pm in the Barnwell Room.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

## **Representations from Interested Parties**

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

## **AGENDA**

**EM18.01. Election of Chair of Committee**

**EM18.02. Election of Deputy Chair of Committee**

**EM18.03. Apologies for Absence**

**EM18.04. Declarations of Interests**

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)  
(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM18.04.01. To declare any Disclosable Pecuniary Interests.

EM18.04.02. To declare any Other Interests.

**EM18.05. Representations from Interested Parties**

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.**  
(*Standing Order 3d and 3e*).

**EM18.06. Minutes of the Previous Meeting – Estate Management Committee. \***

To approve the minutes from the previous meeting held on 23<sup>rd</sup> January 2018.

**EM18.07. To review the Terms of Reference\***

**EM18.08. To agree quotation for work to be carried out to the lift in the Courthouse to satisfy the Insurance Report.\***

- EM18.09.** To agree to work to be carried out to fit a trap door and ladder in order to gain access to the Lift Motor Room in Fletton House.\*
- EM18.10.** To review the rent for the Queen Victoria Hall for the Gilbert and Sullivan Players.
- EM18.11.** To discuss upgrading the CCTV in the Town following the quote received from the CCTV Contractor.\*
- EM18.12.** To agree to recommend the quote for approval at the next Full Council meeting for CCTV monitors and external cameras to be installed at Fletton House.\*
- EM18.13.** To discuss request from member of the Springfield Garden Community Group to reinstate the updates from the group at the Estates Committee meetings and to discuss purchase of a sign for the garden. \*
- EM18.14.** To agree to obtain quotes for painting and repairing the windows and doors in the courtyard of the Courthouse.
- EM18.15.** To agree a date to complete the Estates Tour
- EM18.16.** To discuss progress with the Hub
- EM18.17.** **Correspondence Received**  
Letters from residents of Bassett Place regarding the light. \*



**Emma Baker**  
**Clerk to the Council**

17<sup>th</sup> May 2018

- **Documents enclosed.**