



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Tuesday 23rd April 2019 at 7.30pm in the Barnwell Room.**

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3e and 3f*).

AGENDA

EM18.112 Apologies for Absence.

EM18.113 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM18.113.01 To declare any Disclosable Pecuniary Interests.

EM18.113.02 To declare any Other Interests.

EM18.114 Representations from Interested Parties.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

EM18.115 Minutes of the Previous Meeting – Estate Management Committee. *

To approve the minutes from the previous meeting held on **26th March 2019.**

EM18.116 To consider Tree Surgeons recommendations and residents request regarding overgrown trees. *

EM18.117 To consider recommendations from Dyno Drain Specialists for Fletton House drains to be descaled, at a cost of £400 plus VAT, to help prevent further future blockages. *

- EM18.118 Requests from Oundle WI.***
EM18.118.01 To consider request for a movable/adjustable TV stand for the TV in the Glaphorn Room.
EM18.118.02 To consider WI's request to hold a 'Frailty Clinic' in the Glaphorn Room FOC.
- EM18.119 To approve costs of £1,050.00 plus vat for a Tree Survey & Risk Assessment by RGS Arboricultural Consultants.***
- EM18.120 To discuss erosion of grass verges on Glaphorn Road, specifically at number 62, as per residents complaint and decide next steps.***
- EM18.121 To discuss issues regarding the automatic sensor lighting in Fletton House and To agree to replace with normal 'on/off' light switches.**
- EM18.122 To receive an update from Cllr's Hutton and Robinson following their meeting with Mike Batty from Fairline regarding parking issues.**
- EM18.123 Court House Leases:**
EM18.123.01 To authorise lease preparation by Seatons for Swimex, Office 2, Court House Annex at a cost of £300.00.
EM18.123.02 To authorise lease preparation by Seatons for CWA Ltd, The Council Chambers, Court House at a cost of £300.00.
- EM18.124 To consider and approve amendments to new lease for the tenants of the Joan Strong Centre. ***
- EM18.125 To receive March Action plan and progress update.***
- EM18.126 Any Other Business for report only.**

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (28th May 2019) IS: **Wednesday 22nd May 2019 12 noon (earlier deadline due to May Bank Holiday).**



**Lisa Allan
Deputy Clerk & Estates Officer
16th April 2019**

- Documents enclosed.