



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 20th March 2018 at 7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

AGENDA

17.221. Apologies for Absence

- 17.221.01. To receive apologies for absence.
- 17.221.02. To accept apologies for absence.

17.222. To receive address from The Mayor.

17.223. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 17.223.01. To declare any Disclosable Pecuniary Interests.
- 17.223.02. To declare any Other Interests.
- 17.223.03. To consider any requests for Dispensation.
- 17.223.04. To report any gifts or hospitality accepted over the value of £50.00.
- 17.223.05. To report any inappropriate gifts or hospitality offered.

17.224. Minutes of Previous Meetings

- 17.224.01. PROPOSITION: *'To approve and sign the minutes of the Full Council Meeting held on 20th February 2018 as an accurate record.'* (*Standing Order 10c*). *
- 17.224.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 27th February 2018 as an accurate record.'* (*Standing Order 10c*). *
- 17.224.03. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 6th March 2018 as an accurate record.'* (*Standing Order 10c*). *

17.225. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

An update on Fletton Field from a representative from the Oundle Recreation and Green Spaces Group.

17.226. Consideration of Requests from Interested Parties

17.227. Reports

17.227.01. Mayor's Report

17.227.02. District Councillors Report

17.228. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

17.229. Town Matters

17.229.01. To receive an update on Fletton Field. *

17.229.02. To receive an email from Oundle Speedwatch Coordinator regarding receipt of the Speedgun and equipment and a list training dates for volunteers. *

17.229.03. To report on "Walk this Way" Initiative to start in Oundle.

17.230. Council Matters

17.230.01. To receive the Clerks monthly report. *

17.230.02. To approve scheduled meeting dates for 2018/2019. *

17.231. Neighbourhood Plan

17.231.01. To receive an update on the Neighbourhood Plan. *

17.231.02. To approve the Neighbourhood Plan for Regulation 14.

17.231.03. To consider and approve the Neighbourhood Plan flyer for distribution around the town. *

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

17.232. Finance and Personnel Matters

17.235.01. To receive an update on grievance and approve the response. *

17.233. Financial Matters

17.233.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for February 2018*

17.233.02. Payments for February 2018

PROPOSITION: *'That the schedule of payments for February 2018 as presented at this item are paid up and that all related documentation and cheques are signed'.*

17.233.03. To approve the renewal of the Elco Service and Maintenance Plan 2018/2019. *

- 17.233.04. To approve the reduction of CHAT rent at the Courthouse to £600 +VAT per annum.
- 17.233.05. To receive letter from CHAT regarding application for a Community Support Grant received in June 2017. *
- 17.233.06. To approve the reduction of the rent for the Joan Strong Centre to £1,500 +VAT per annum.
- 17.233.07. To consider and approve the pre-school rent for 2017/2018.
- 17.233.08. To approve architect to prepare plans and planning application for the Maintenance Workshop. *
- 17.233.09. To receive the minutes from the Finance and General Purposes Committee meeting held on 13th March 2018.*
- 17.233.10. To receive the interim report from the Internal Auditor. *

17.234. Planning Matters

- 17.234.01. To receive the minutes from the Planning Committee meeting held on 6th March 2018. *

17.235. Estate Matters

- 17.235.01. To receive notice from tenant to vacate premises in the Courthouse on 31st March 2018.
- 17.235.02. To receive letter from Vincent Sykes Solicitors regarding the sale of the Oundle Rifle and Pistol Club. *
- 17.235.03. To email from Oundle School of Ballet regarding hire of dance studio to another dance school. *
- 17.235.04. To receive an update on the street light in Bassett Place.
- 17.235.05. To consider installing CCTV monitors in Reception and Clerks Office.
- 17.235.06. To receive an update on the rota for the Hub and to consider recruiting another member of staff. *

17.236. Correspondence for Information

- 17.236.01. To receive an update from Northants CALC. *

17.237. Any Other Relevant Matters for Report Only

Emma Baker
Town Clerk 15.03.2018

* Documents attached

