



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 21st November 2017 at 7.00pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

AGENDA

17.117. Apologies for Absence

- 17.117.01. To receive apologies for absence.
- 17.117.02. To accept apologies for absence.

17.118. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 17.118.01. To declare any Disclosable Pecuniary Interests.
- 17.118.02. To declare any Other Interests.
- 17.118.03. To consider any requests for Dispensation.
- 17.118.04. To report any gifts or hospitality accepted over the value of £50.00.
- 17.118.05. To report any inappropriate gifts or hospitality offered.

17.119. Minutes of Previous Meetings

- 17.119.01 PROPOSITION: *'To approve and sign the minutes of the Full Council Meeting held on 17th October 2017 as an accurate record.'* (*Standing Order 10c*). *
- 17.119.02 PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 7th November 2017 as an accurate record.'* (*Standing Order 10c*). *

17.120. Public Participation from Interested Parties or Members of the public *For a maximum of 15 minutes.*

17.121. Consideration of Requests from Interested Parties

17.122. Reports

- 17.122.01. Mayor's Report
- 17.122.02. District Councillors Report

17.123. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

17.124. Town Matters

- 17.124.01. To consider and approve the Town Council response to the proposed consultation on the Review of Northamptonshire Libraries.
- 17.124.02. To consider response from members of the public to the possible closure of Oundle Library and to discuss the options.
- 17.124.03. To consider and approve the Town Council response to the proposed consultation from Northamptonshire County Council on the reduction in transport and highways services.
- 17.124.04. To consider purchasing mobile flashing speeding signs to put up in Oundle.*
- 17.124.05. To consider request from a resident to organise a Town litter pick.

17.125. Council Matters

- 17.125.01. To receive the Clerks monthly report. *
- 17.125.02. To approve representative for the Data Protection Course that has been organised by Ashton Parish Council.*
- 17.125.03. To consider and approve the Protocol for the death of a Sovereign. *

17.126. Financial Matters

- 17.126.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for September and October 2017
- 17.126.02. Payments for October 2017*
PROPOSITION: *'That the schedule of payments for October 2017 as presented at this item are paid up and that all related documentation and cheques are signed'*.
- 17.126.03. To approve expenditure of £250.00 for registration to complete CILCA Portfolio.
- 17.126.04. To approve attendance of staff member on a Touch-typing course. *
- 17.126.05. To approve staff training on Excel and Office 365.
- 17.126.06. To approve the expenditure of up to £360.00 for Royal framed images.
- 17.126.07. To approve the expenditure for replacement Christmas Lights.

17.127. Planning Matters

- 17.127.01. To receive the minutes from the Planning Committee meeting held on 7th November 2017. *

17.128. Neighbourhood Plan

- 17.128.01. To receive an update on the Neighbourhood Plan and to report on the proposals for the way forward.

17.129. Estate Matters

- 17.129.01. To agree to a volunteer setting up an Oundle Town Council Facebook page and to promote the markets and Town Events.
- 17.129.02. To receive the notes from the Marketing and Communications Working Party.

17.130. Correspondence for Action

None

17.131. Correspondence for Information

None

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

17.132. Finance and Personnel Matters

- 17.132.01. To receive an update on the accounting procedures review report.
- 17.133.02. To discuss staffing matters.

17.133. Any Other Relevant Matters for Report Only



Emma Baker
Town Clerk 16.11.2017

* Documents attached