



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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## To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 16<sup>th</sup> October 2018** at **7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

## AGENDA

### 18.111. Apologies for Absence

- 18.111.01. To receive apologies for absence.
- 18.111.02. To accept apologies for absence.

### 18.112. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 18.112.01. To declare any Disclosable Pecuniary Interests.
- 18.112.02. To declare any Other Interests.
- 18.112.03. To consider any requests for Dispensation.
- 18.112.04. To report any gifts or hospitality accepted over the value of £50.00.
- 18.112.05. To report any inappropriate gifts or hospitality offered.

### 18.113. Minutes of Previous Meetings

- 18.113.01. PROPOSITION: *'To approve and sign the minutes of the Full Council Meeting held on 18<sup>th</sup> September 2018 as an accurate record.'* (*Standing Order 10c*). \*
- 18.113.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 2<sup>nd</sup> October 2018 as an accurate record.'* (*Standing Order 10c*). \*

### 18.114. Public Participation from Interested Parties or Members of the public

*For a maximum of 15 minutes.*

### 18.115. Consideration of Requests from Interested Parties

### **18.116. Reports**

- 18.116.01. District Councillors Report
- 18.116.02. Mayor's Report

### **18.117. Town Matters**

- 18.117.01. To receive an update on the Emergency Exercise held at Fletton House on 7<sup>th</sup> October.
- 18.117.02. To consider and approve paying for a traffic warden to enforce the parking restrictions in New Street on Armistice Sunday. \*
- 18.117.03. To give permission for an A-Frame notice boards to be put up in the Churchyard advertising the Christmas Fairtrade Fair.
- 18.117.04. To consider request from Volunteer Action to add a disabled parking bay next to the dentist in West Street. \*
- 18.117.05. To receive an update on North Bridge. \*
- 18.117.06. To receive an update on Fletton Field.

### **18.118. Council Matters**

- 18.118.01. To receive the Clerks Report. \*
- 18.118.02. To approve Cllr Stagg membership of the Estates Management Committee and Finance & General Purposes Committee.
- 18.118.03. To agree and confirm a date to hold a Town Meeting to discuss the Neighbourhood Plan and North Bridge.
- 18.118.04. To consider request from the Friends of Oundle Library for Oundle Town Council to fund the cost of newspapers for the library. \*
- 18.118.05. To approve signing the amended Deed of Covenant for the proposed sale of the Rifle Range. \*

### **18.119. Financial Matters**

- 18.119.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for September 2018\*
- 18.119.02. Payments for September 2018. \*  
PROPOSITION: *'That the schedule of payments for September 2018 as presented at this item are paid up and that all related documentation and cheques are signed'*.
- 18.119.03. To receive further information regarding the office computers and agree to a plan to replacing them. \*
- 18.119.04. To receive an update on the Christmas light report following the PAT testing.
- 18.119.05. To approve to buy toys for the library using the remaining money donated for the Christmas Lights.
- 18.119.06. To receive the minutes from the Finance and General Purposes Committee meeting held on 9<sup>th</sup> October. \*
- 18.119.07. To review the 6-month figures for the Hub Café and to approve the continuation of the facility.

### **18.119. Neighbourhood Plan**

18.119.01. To receive an update on the Neighbourhood Plan and to approve expenditure for consultant.

**18.120. Planning Matters**

18.120.01. To receive the minutes from the Planning Committee meeting held on 2<sup>nd</sup> October 2018. \*

**18.121. Estates Management**

18.121.01. To receive the minutes from the Estates Management Committee meeting held on 25<sup>th</sup> September 2018. \*

**18.122. Communications and Marketing**

18.122.01. To consider changing the name of the working group to Communications Working Group and incorporating marketing into Estates Management Committee.

18.122.02. To approve to have a monthly Town Council update in the Oundle Advertiser and to produce two editions of the Oundle Oracle per year.

18.122.03. To approve the November Oundle Oracle

**18.123. Correspondence for Information**

18.123.01. To receive information regarding a Redeeming our Communities Event. \*

18.123.02. To received consultation information from Northamptonshire County Council Adult Social Care Prevention Services. \*

18.123.03. To receive news release from East Northants Council regarding the Nene Valley Festival. \*

18.123.04. To receive report from Stagecoach regarding the launch of the X4 Gold Bus.\*

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).*

**18.124. Personnel Matters**

18.124.01. To receive an update following the internal advertisement of the Deputy Clerk / Estates Officer vacancy and to arrange the interview.

18.124.02. To approve expenditure to pay for the cost of Mediation.

**18.125. Any Other Relevant Matters for Report Only**



Emma Baker

Town Clerk 11.10.2018

\* Documents attached