



# Oundle Town Council

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## To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 26th April 2016** at **7.30pm** in The Oundle Suite, Fletton House, Fletton Way, Oundle.

**Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3c).**

**Subject to standing order 3c above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3d).**

**Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3I).**

## AGENDA

### 15.251. Apologies for Absence

- 15.251.01. To receive apologies for absence.
- 15.251.02. To accept apologies for absence.

### 15.252. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 15.252.01. To declare any Disclosable Pecuniary Interests.
- 15.252.02. To declare any Other Interests.
- 15.252.03. To consider any requests for Dispensation.
- 15.252.04. To report any gifts or hospitality accepted over the value of £50.00
- 15.252.05. To report any inappropriate gifts or hospitality offered.

### 15.253. Minutes of Previous Meetings – Full Council

- 15.253.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 16<sup>th</sup> February 2016 as an accurate record.'* (*Standing Order 10c*)

15.253.02. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 5<sup>th</sup> April 2016 as an accurate record.'* (Standing Order 10c)

**15.254. Representations from Interested Parties**

**15.255. Consideration of Requests from Interested Parties**

*Public Participation section for a minimum of 15 minutes in every Full Council Meeting*

**15.256. Reports**

15.256.01. Report of Mayor

15.256.02. Police Report

15.256.03. Report of District Councillors

15.256.04. To receive a tabled update report from the Events Officer

**15.257. Signing & Sealing**

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

**15.258. Estates Matters**

15.258.01. To approve spend of up to £1,000 to complete outstanding works on Fletton House.

15.258.02. To approve spend of up to £5,000 on a new boiler for The Courthouse.

15.258.03. A verbal update from Aviva Insurance following a visit to The Courthouse and the Queen Victoria Hall.

**15.259. Council Matters**

15.259.01. To note the current position regarding the Councillor vacancies.

15.259.02. To agree an agenda for the Annual Town Meeting.

15.259.03. PROPOSITION: *'That as soon as is practicable after the Annual Town Meeting all councillors are issued with an update handbook'*

15.259.04. To consider a request to reschedule the public participation session within the Full Council meetings agenda.

**15.260. Planning Applications/Outcomes**

**Please note:** Councillors are asked to review the Planning Applications before the meeting commences.

**15.261.01 Planning Applications**

Item	Reference	Details
15.260.01.01	EN/16/00709/FUL	<b>78 South Road</b> Installation of 2 no. roof lights, replacement of Juliet balcony and erection of timber fence.
15.260.01.02	EN/16/00636/FUL	<b>22 Benefield Road</b> Demolition of existing dwelling and outbuilding and replacement with new 5 bedroom dwelling.
15.260.01.03	EN/16/00609/FUL	<b>47 Rock Road</b> Two storey side extension and proposed dropped kerb.

15.260.01.04	EN/16/00640/FUL	<b><u>Herne Lodge and Land at Ashton Road</u></b> Proposed amendments to house type for Plot 8 on the approved development 12/01614/FUL.
15.260.01.05	EN/16/00585/FUL	<b><u>1 Cotterstock Road</u></b> Two storey rear extension.
15.260.01.06	EN/16/00660/FUL	<b><u>9 Laxton Drive</u></b> To raise the garden fence to 1.7m high to boundary edge adjacent to highway.
15.260.01.07	EN/16/00679/FUL	<b><u>8 St Peters Road</u></b> Proposed bedroom extension at first floor over garage.

15. 260.02 Planning Outcomes

Item	Reference	Outcome
15.260.02.01	<b><u>EN/16/00382/TCA 35 West Street</u></b> T1 – Sycamore – reduce laterals up to 2.5 metres and reduce upper crown by up to 1.5m to reduce sail area. T2 – Sorbus – reduce by 2m height	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.260.02.02	<b><u>EN/16/00053/FUL 7 St Christophers Drive</u></b> Change of use – conversion of garage to residential use including installation of wc, storage area and cloakroom accessible from house.	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.260.02.03	<b><u>EN/16/00451/AMD Land between The Ship Inn and 90 South Road</u></b> Revised location for Proposed new detached two bedroom dwelling. See application 15/00169/FUL (No Objection)	<b>Recommendation:</b> No Objection <b>Outcome:</b> Refuse Planning Permission (Proposed changes shown on the drawing are too significant in context of the approved scheme & the surroundings to be considered as a Non Material Amendment.)
15.260.02.04	<b><u>EN16/00507/AMD Oundle School Blackpot Lane</u></b> Non material amendment – re level access path from West, remove retaining wall and stone clad seat, add an access control car park barrier to north east end. Demolition of workshop & ancillary buildings including microelectronics, link canopy and substation. Construction of two storey mathematics block & extension to existing Patrick Centre & associated landscaping works.	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.260.02.05	<b><u>EN/16/00264/VAR 2 Seymour Place</u></b> Variation of condition 2 – rendering to rear and 2no side elevations with front elevation only in reconstituted stonework to match existing house pursuant to planning permission 13/01440/FUL – ‘First floor	<b>Recommendation:</b> Objection as it sets precedent for other properties in the development to be altered in the same manner – <b>NB.</b> Agreement reached to replace like for like at front of

	extension' dated 15.10.13	property and rendering/painting to the side and back. <b>Outcome:</b> Granted
15.260.02.06	<u>EN/16/00309/FUL 21 Bridge View</u> Single storey rear and side extension	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.260.02.07	<u>EN/16/00432/FUL Unit 4 Herne Park East Road</u> First floor mezzanine office to existing workshop, including provision of two windows at first floor level and new first floor door and external access stairs.	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.260.02.08	<u>EN/16/00328/FUL 6A East Road</u> Proposed replacement dwelling.	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.260.02.09	<u>EN/16/00345/FUL 32 Kings Road</u> Side porch and rear single storey extension	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.260.02.10	<u>EN/16/00109/LBC and EN/16/00102/FUL 14 Market Place</u> Refurbishment and renovation of existing domestic accommodation at first and second floors: Conversion and extension of adjacent stores and courtyard to form retail premises.	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted

**15.261. Operations Management Matters**

15.261.01. 2016/17 Budget

15.261.02. To approve the Balance Sheet and Budget Report – March 2016

15.261.03. Payments for March 2016.

PROPOSITION: *'That the schedule of payments for March 2016 as presented at this item are paid in the amount of £51,182.50 and that all related documentation and cheques are signed'.*

15.261.04. An update on the financial performance of The Hub 2015/16.

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).*

15.261.01. An update on the marketing of The Courthouse.

15.261.02. An update on Staffing Matters

*Following these agenda items the meeting will be re-opened to the public.*

**15.262. Correspondence for Action**

**15.263. Correspondence for Information**

15.264.01 An update from ENC about Switch Save Smile: The results

**15.264. Any Other Relevant Matters for Report**

WJ  
21st April 2016.