



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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A meeting of the Town Council Personnel Committee and Finance & General Purposes Committee will be held on Monday 26th September 2022 at 7.00pm in the Oundle Suite, Fletton House, Oundle.

This is a formal Town Council meeting and will be held, just as ones in the Council Chambers, using the agenda which the Clerk has published. As with meetings held in Fletton House, members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times and their microphones will be muted. They may also temporarily be excluded by means of resolution due to the confidential nature of the business to be transacted (Standing Order 3d).

The meeting is being recorded and will be uploaded onto YouTube and our website.

Subject to standing order 3d above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3e and f).

Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3I).

AGENDA

A minutes silence will be held before the meeting starts in memory of Her Majesty Queen Elizabeth II

FGP 22.08. Apologies for Absence

22.08.01. To receive apologies for absence.

22.08.02. To accept apologies for absence.

FGP 22.09. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

FG22.09.01. To declare any Disclosable Pecuniary Interests.

FG22.09.02. To declare any Other Interests.

FGP 22.10. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (Standing Order 3e and 3f).

FGP 22.11. Consideration of Requests from Interested Parties

FGP 22.12. Minutes of Previous Meetings – Finance & General Purposes Committee meeting

- 22.12.01. PROPOSITION: *'To approve and sign the minutes for the Extraordinary Personnel Meeting meeting held on 1st March 2022 as an accurate record.'* (Standing Order 12). *
- 22.12.02. PROPOSITION: *'To approve and sign the minutes for the Finance and General Purposes Committee meeting held on 14th June 2022 as an accurate record.'* (Standing Order 12). *

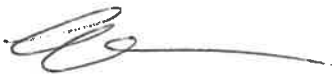
FGP 22.13. Financial Matters

- 22.13.01. To receive the accounts for July and August 2022. *
- 22.13.02. To consider the grant application from the Literary Festival. *
- 22.13.03. To consider the grant application from Oundle Baptist Church. *
- 22.13.04. To consider the grant application from Oundle Rowing Club. *

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c)

FGP22.14 Personnel Matters

- 22.14.01. To review the terms of reference for the Personnel Committee. *
- 22.14.02. To receive the appraisals for 2022 and consider any actions. *
- 22.14.03. To consider and approve the request for office staff to continue flexible working from home procedure. *



Emma Baker

Town Clerk

20th September 2022

*** Documents attached**