



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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A meeting of the Town Council Finance & General Purposes and Personnel Committees will be held on Tuesday 8th October 2019 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3d).

Subject to standing order 3d above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3e and f).

Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3l).

AGENDA

FGP&P 19.15. Apologies for Absence

- 19.15.01. To receive apologies for absence.
- 19.15.02. To accept apologies for absence.

FGP&P 19.16. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- FG19.16.01. To declare any Disclosable Pecuniary Interests.
- FG19.16.02. To declare any Other Interests.

FGP&P 19.17. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3e and 3f*).

FGP&P 19.18. Consideration of Requests from Interested Parties

FGP&P 19.19. Minutes of Previous Meetings – Finance & General Purpose and Personnel

- 19.19.01. PROPOSITION: 'To approve and sign the minutes for the Personnel Committee meeting held on 11th September 2018 as an accurate record.' (*Standing Order 12*). *

- 19.19.02. PROPOSITION: *'To approve and sign the minutes for the Finance and General Purposes Committee meeting held on 9th July 2019 as an accurate record.'* (Standing Order 12). *

FGP&P 19.20. Financial Matters

- 19.20.01. To receive the Balance Sheet, Budget Account, Hub trading account for September 2019. *
- 19.20.02. To consider grant request from Oundle Cricket Club. *
- 19.20.03. To consider grant request from Oundle and District Twinning Association. *
- 19.20.04. To review the amended Grants Policy. *
- 19.20.05. To receive the finance report as discussed at the Estates Committee meeting and approve finance proposals. *
- 19.20.06. To approve the new Financial Regulations. *
- 19.20.07. To receive the External Auditor report for the year up to March 31st 2019 and approve actions. *

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

FGP&P 19.21. Personnel Matters

- 19.21.01. To receive an update on staff appraisals and amended job descriptions. *
- 19.21.02. To receive the Council's Formal Grievance Procedure amendment for circulation to all staff. *

FGP&P 19.22. Any other business for Report only



Emma Baker

Town Clerk

1st October 2019

*** Documents attached**