



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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A meeting of the Town Council Finance & General Purposes and Personnel Committees will be held on Tuesday 12th February 2019 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3d).

Subject to standing order 3d above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3e and f).

Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3i).

AGENDA

FGP18.22. Apologies for Absence

- 18.22.01. To receive apologies for absence.
- 18.22.02. To accept apologies for absence.

FGP18.23. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- FG18.23.01. To declare any Disclosable Pecuniary Interests.
- FG18.23.02. To declare any Other Interests.

FGP18.24. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3e and 3f*).

FGP18.25. Consideration of Requests from Interested Parties

FGP18.26. Minutes of Previous Meetings – Finance & General Purpose

- 18.26.01. PROPOSITION: 'To approve and sign the minutes of the Finance & General Purpose meeting held on 13th November 2018 as an accurate record.' (*Standing Order 12*). *

FGP18.27. Financial Matters

- 18.27.01. To receive the Balance Sheet, Budget Account, Hub trading account for January 2019.
- 18.27.02. To consider grant application from Oundle and District Choral Society. *
- 18.27.03. To consider grant application from Oundle Amateur Theatrical Society. *
- 18.27.04. To receive the Interim Internal Audit report. *
- 18.27.05. To receive an update on S106 funds available and to consider potential projects for spending S106 funds from Land at Creed Road/Hillfield Road. *
- 18.27.06. To receive letter from Goldsmiths regarding rent review for Unit 7 Eastwood Road and agree response. *
- 18.27.07. To consider quotes for grass verge cutting and approve recommendation for Full Council approval. *
- 18.27.08. To receive an update on the contract for the photocopier. *
- 18.27.09. To consider current bank signatories for Barclays Bank and Natwest for smooth handover to new account.
- 18.27.10. To agree amendments to Financial Regulations for approval at Full Council meeting. *
- 18.27.11. To review the Internal Control Policy. *
- 18.27.12. To review the Financial Risk Assessment. *
- 18.27.13. To review the Effectiveness of the Internal Audit Review document. *

FGP18.28. Any other business for Report only



**Emma Baker
Town Clerk
7th February 2018**

*** Documents attached**