



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 17th October 2017** at **7.00pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

17.99. Apologies for Absence

- 17.99.01. To receive apologies for absence.
- 17.99.02. To accept apologies for absence.

17.100. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 17.100.01. To declare any Disclosable Pecuniary Interests.
- 17.100.02. To declare any Other Interests.
- 17.100.03. To consider any requests for Dispensation.
- 17.100.04. To report any gifts or hospitality accepted over the value of £50.00.
- 17.100.05. To report any inappropriate gifts or hospitality offered.

17.101. Minutes of Previous Meetings

- 17.101.01 PROPOSITION: *'To approve and sign the minutes of the Full Council Meeting held on 19th September 2017 as an accurate record.'* (*Standing Order 10c*). *
- 17.101.02 PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 3rd October 2017 as an accurate record.'* (*Standing Order 10c*). *

17.102. Cllr Heather Smith Leader of Northamptonshire County Council and County Councillor for Oundle.

Cllr Smith will be discussing Unitary Authorities and possible devolved duties from County and District Councils down to Town and Parish Councils.

17.103. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

17.104. Consideration of Requests from Interested Parties

17.105. Reports

- 17.105.01. Mayor's Report
- 17.105.02. District Councillors Report

17.106. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

17.107. Town Matters

- 17.107.01. To consider purchasing mobile flashing speeding signs to put up in Oundle.
- 17.107.02. To consider a request from a resident regarding the clock in the market square.
- 17.107.03. To report on emails received from East Northants Council regarding S106 money available for Oundle Town Council.
- 17.107.04. To confirm arrangements for Remembrance Sunday Parade and approve expenditure on road closure signage.

17.108. Council Matters

- 17.108.01. To elect a member for the Finance and General Purposes Committee.
- 17.108.02. To receive the Clerks monthly report. *
- 17.108.03. To determine the Council's position with the Museum Trust composition. *
- 17.108.04. To discuss ideas for the next edition of the Oracle.

17.109. Financial Matters

- 17.109.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for September 2017
- 17.109.02. Payments for September 2017*
PROPOSITION: *'That the schedule of payments for September 2017 as presented at this item are paid up and that all related documentation and cheques are signed'*.
- 17.109.03. To approve and accept the Annual Return for the year ended 31 March 2017 following completion of the audit by BDO Stoy Hayward LLP. *
- 17.109.04. To note that the Issues Arising Report and to agree actions required. *
- 17.109.05. To confirm that the Notice of Conclusion of Audit has been displayed on the notice board from 2nd October and will remain so for at least 14 days and that the requisite information of Section 1 to 3 of the Annual return has been made available by appointment. *
- 17.109.06. To approve the Clerks attendance on the General Data Protection Regulations Made Simple course at Northants CALC on Tuesday 30th January 2018.
- 17.109.07. To agree to spend up to £21,400 to repair the Colly Weston roof on the rear of The Courthouse.
- 17.109.08. To receive the minutes from the Finance and General Purposes Committee held on 10th October 2017*

17.110. Planning Matters

- 17.110.01. To receive the minutes from the Planning Committee meeting held on 3rd

October 2017. *

- 17.110.02 To consider letter from resident regarding the footpath/cycleway linking the the Ashton Road development site with East Road. *

17.111. Neighbourhood Plan

- 17.111.01. To receive an update on the Neighbourhood Plan and to report on the proposals for the way forward.

17.112. Estate Matters

- 17.112.01. To receive the minutes from the Estate Committee meeting held on 26th September 2017. *

17.113. Correspondence for Action

None

17.114. Correspondence for Information

None

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

17.115. Finance and Personnel Matters

- 17.115.01. To discuss sensitive Neighbourhood Plan issues.
17.115.02. To receive an update on the accounting procedures review report.
17.115.03. To discuss staffing matters.
17.115.04. To discuss arrangements for a Staff Christmas party.

17.116. Any Other Relevant Matters for Report Only



Emma Baker
Town Clerk 12.10.2017

* Documents attached