



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 20th February 2018** at **7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

AGENDA

17.189. Apologies for Absence

17.189.01. To receive apologies for absence.

17.189.02. To accept apologies for absence.

17.190. To receive address from The Mayor.

17.191. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

17.191.01. To declare any Disclosable Pecuniary Interests.

17.191.02. To declare any Other Interests.

17.191.03. To consider any requests for Dispensation.

17.191.04. To report any gifts or hospitality accepted over the value of £50.00.

17.191.05. To report any inappropriate gifts or hospitality offered.

17.192. Minutes of Previous Meetings

17.192.01 PROPOSITION: *'To approve and sign the minutes of the Full Council Meeting held on 16th January 2018 as an accurate record.'* (*Standing Order 10c*). *

17.192.02 PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 6th February 2018 as an accurate record.'* (*Standing Order 10c*). *

17.193. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

17.194. Consideration of Requests from Interested Parties

17.195. Reports

- 17.195.01. Mayor's Report
- 17.195.02. District Councillors Report

17.196. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

17.197. Town Matters

- 17.197.01. To consider and approve the suitable date for a Spring Litter Pick in Oundle.
- 17.197.02. To consider request from a resident to write a letter to businesses on the industrial estate to stop parking in the long stay car park.

17.198. Council Matters

- 17.198.01. To receive the Clerks monthly report. *
- 17.198.02. To consider the Council's plan of action to comply with the EU General Data Protection Regulation, which takes effect from 25th May 2018. *
- 17.198.03. To approve the March edition of the Oundle Oracle. *

17.199. Financial Matters

- 17.199.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for January 2018*
- 17.199.02. Payments for January 2018
PROPOSITION: *'That the schedule of payments for January 2018 as presented at this item are paid up and that all related documentation and cheques are signed'*.

17.200. Planning Matters

- 17.200.01. To receive the minutes from the Planning Committee meeting held on 6th February 2018. *
- 17.200.02. To receive notification of submission of the Neighbourhood development plan for Glapthorn: Consultation under Regulation 16 of the Neighbourhood Planning Regulations 2012. *

17.201. Estate Matters

- 17.201.01. To receive the minutes from the Estates Committee meeting held on 23rd February 2018. *
- 17.201.02. To receive request from tenant in the Courthouse regarding heating issues in the office and to agree response. *
- 17.201.03. To receive letter from prospective tenant for the Courthouse and to agree response. *

17.202. Neighbourhood Plan

- 17.202.01. To receive an update on the Neighbourhood Plan.

17.203. Correspondence for Information

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

17.204. Neighbourhood Plan

17.204.01. To receive an update from meeting held on Tuesday 6th February.

17.205. Finance and Personnel Matters

17.205.01. To receive an update on grievances received and approve the response. *

17.205.02. To receive an update from the Council Insurance Legal Helpline Solicitor. *

17.205.03 To report on recent Hub staff resignation and to discuss and approve recruitment of new member of staff.

17.206. Any Other Relevant Matters for Report Only

Emma Baker

Town Clerk 15.02.2018



* Documents attached