



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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**To: All members of Oundle Town Council**

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 18<sup>th</sup> February 2020** at **7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

## AGENDA

### **19.157. Apologies for Absence**

- 19.157.01. To receive apologies for absence.
- 19.157.02. To accept apologies for absence.

### **19.158. Declarations of Interests**

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 19.158.01. To declare any Disclosable Pecuniary Interests.
- 19.158.02. To declare any Other Interests.
- 19.158.03. To consider any requests for Dispensation.
- 19.158.04. To report any gifts or hospitality accepted over the value of £50.00.
- 19.158.05. To report any inappropriate gifts or hospitality offered.

### **19.159. Minutes of Previous Meetings**

- 19.159.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 21<sup>st</sup> January 2020 as an accurate record.'* (*Standing Order 12*). \*
- 19.159.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 4<sup>th</sup> February 2020 as an accurate record.'* (*Standing Order 12*). \*

### **19.160. Public Participation from Interested Parties or Members of the public**

### **19.161 Consideration of Requests from Interested Parties**

## **19.162. Reports**

- 19.162.01. Mayor's Report
- 19.162.02. District Councillors Report

## **19.163. Town Matters**

- 19.163.01. To receive an update on the Fletton Field bid. \*
- 19.163.02. To consider being part of an Automatic Number Plate Recognition camera scheme (ANPR). \*
- 19.163.03. To consider email from Northamptonshire Highways regarding extension of double yellow lines on Herne Road, Oundle. \*
- 19.163.04. To approve the town centre enhancements as part of the Love Oundle project.

## **19.164. Council Matters**

- 19.164.01. To receive the Clerks Report. \*
- 19.164.02. To consider invite to attend the next Councillor meeting with the Police, Fire and Crime Commissioner scheduled for Monday 24<sup>th</sup> February at 6.00pm. \*
- 19.164.03. To approve the 2020/2021 meeting schedule. \*
- 19.164.04. To receive an update on 2020 Local Election campaign. \*
- 19.164.05. To approve the Internal Control Policy. \*
- 19.164.06. To approve the Financial Risk Assessment. \*
- 19.164.07. To accept the Effectiveness of the Internal Audit Review. \*
- 19.164.08. To receive the minutes from the Oundle Area Parishes Group Meeting held on 4<sup>th</sup> February. \*

## **19.165. Financial Matters**

- 19.165.01. To approve the Bank Reconciliation, Balance Sheet and Hub Trading Account for January 2020. \*  
The monthly bank balance as at 31<sup>st</sup> January 2020 is as follows:  
Barclays Account £468,773.31.
- 19.165.02. Payments for January 2020. \*  
*PROPOSITION: 'That the schedule of payments for January 2020 as presented at this item are paid up and that all related documentation and cheques are signed'.*
- 19.165.03. To receive the minutes from the Finance and General Purposes Committee meeting held on 11<sup>th</sup> February 2020. \*
- 19.165.04. To approve the Internal Control Checklist report. \*
- 19.165.05. To consider approval for Northamptonshire ACRE subscription 2020/2021 at £35.00 per year. \*
- 19.165.06. To consider becoming a member of the Rural Market Towns Group. \*

## **19.166. Neighbourhood Plan**

- 19.166.01. To receive an update on the Neighbourhood Plan following the meeting with Tom Pursglove MP and to discuss further information that has arisen since the last full council meeting.

## **19.167. Estates Management Matters**

- 19.167.01. To receive the minutes from the Estates Management Committee held on 28<sup>th</sup> January 2020. \*
- 19.167.02. To consider and discuss the Long-Term Plans for Long Stay car parking.

**19.168. Planning Matters**

- 19.168.01. To receive the minutes from the Planning Committee meeting held on 4<sup>th</sup> February 2020 \*
- 19.168.02. To receive consultation letter from ENC regarding the Local Plan Part 2 – additional sites consultation. \*
- 19.168.03. To receive the ENC briefing on three new planning documents as ENC launches a public consultation. \*

**19.169. Communications Working Party**

- 19.169.01. To approve the March edition of the Oracle. \*
- 19.169.02. To consider purchasing the new template for the Oundle Town Council website from our current website providers at a cost of £750.00 + VAT for implementation in the next financial year. \*
- 19.169.03. To receive an update on recent issues with Councillor iPad and discuss purchasing additional iPad's for new or current Councillors.

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).*

**19.170. Confidential Correspondence**

- 19.170.01. To receive confirmation email from WPS Insurance.
- 19.170.02. To consider report following a recent incident in Fletton House.

The meeting shall re-open to the public for the rest of the agenda.

**19.171. Correspondence for Information**

- 19.171.01. To receive Employment Law Newsletter for January 2020. \*
- 19.171.02. To receive email from Oundle School regarding Coronavirus advice. \*

**19.172. Any Other Relevant Matters for Report Only**



Emma Baker  
Town Clerk  
13<sup>th</sup> February 2020

\* Documents attached