



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 17th April 2018** at **7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

AGENDA

17.245. Apologies for Absence

- 17.245.01. To receive apologies for absence.
- 17.245.02. To accept apologies for absence.

17.246. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 17.246.01. To declare any Disclosable Pecuniary Interests.
- 17.246.02. To declare any Other Interests.
- 17.246.03. To consider any requests for Dispensation.
- 17.246.04. To report any gifts or hospitality accepted over the value of £50.00.
- 17.246.05. To report any inappropriate gifts or hospitality offered.

17.247. Minutes of Previous Meetings

- 17.247.01. PROPOSITION: *'To approve and sign the minutes of the Full Council Meeting held on 20th March 2018 as an accurate record.'* (*Standing Order 10c*). *
- 17.247.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 3rd April 2018 as an accurate record.'* (*Standing Order 10c*). *

17.248. To Consider and Approve Co-option of Councillor to Oundle Town Council.

17.249. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

To receive an Introduction to the Natwest Community Banker.

To consider proposal for more cycle racks in Oundle from the Trade Association representatives.

17.250. Consideration of Requests from Interested Parties

17.251. Reports

- 17.251.01. Mayor's Report
- 17.251.02. District Councillors Report

17.252. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

17.253. Town Matters

- 17.253.01. To receive the public consultation regarding the proposed new location of the Post Office and to consider a response from the Council. *
- 17.253.02. To receive notification that house-to-house collections for Christian Aid Week will take place in Oundle between 13th – 19th May. *
- 17.253.03. To receive the letter from the Secretary of State for Digital, Culture, Media and Sport sent to the Acting Leader of Northamptonshire County Council regarding the libraries and the response from First for Wellbeing. *
- 17.253.04. To receive an update on the Litter Pick arranged for 22nd April 2pm to 4pm.
- 17.253.05. To consider the agenda for the Annual Town Meeting on Thursday 26th April 2018. *
- 17.253.06. To receive information on the Nene Valley Festival 2018 and to consider ideas for an event. *

17.254. Council Matters

- 17.254.01. To receive the Clerks monthly report. *
- 17.254.02. To receive an email from a resident regarding upgrading the Oundle Skatepark. *

17.255. Neighbourhood Plan

- 17.255.01. To receive an update on the Neighbourhood Plan. *

17.256. Financial Matters

- 17.256.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for March 2018*
- 17.256.02. Payments for March 2018
PROPOSITION: *'That the schedule of payments for March 2018 as presented at this item are paid up and that all related documentation and cheques are signed'*.
- 17.256.03. To approve subscription and Internal Audit Cost for Northants CALC membership.
- 17.256.04. To approve Oundle Town Council Financial Risk Assessment. *
- 17.256.05. To approve the Oundle Town Council Internal Control Policy. *
- 17.256.06. To discuss the Internal Audit and approve the scope of the Internal Audit. *
- 17.256.07. To receive the minutes from the Finance and General Purposes and Personnel Committee meeting held on 10th April 2018. *
- 17.256.08. To approve expenditure of £1,000 for Employment Law advice. *

17.256.09. To approve the re-certification of the Oundle Town Council Staff Pension Scheme. *

17.257. Planning Matters

17.257.01. To receive the minutes from the Planning Committee meeting held on 3rd April 2018. *

17.258. Estate Matters

17.258.01. To receive an update on the progress for the extension to Fletton House.

17.258.02. To receive an update on the progress for the new Workshop.

17.258.03. To receive an update on the progress for the replacement boardwalk.

17.259. Correspondence for Information

17.259.01. To receive the NCALC Update for March / April 2018.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

17.260. Council Matters

17.260.01. To report on potential legal proceedings against the Council

17.260.02. To discuss email relating to Informal Grievance meeting.

17.261. Any Other Relevant Matters for Report Only

Emma Baker

Town Clerk 12.04.2018



* Documents attached