



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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## To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 19<sup>th</sup> June 2018** at **7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

## AGENDA

### 18.36. Apologies for Absence

- 18.36.01. To receive apologies for absence.
- 18.36.02. To accept apologies for absence.

### 18.37. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)  
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 18.37.01. To declare any Disclosable Pecuniary Interests.
- 18.37.02. To declare any Other Interests.
- 18.37.03. To consider any requests for Dispensation.
- 18.37.04. To report any gifts or hospitality accepted over the value of £50.00.
- 18.37.05. To report any inappropriate gifts or hospitality offered.

### 18.38. Minutes of Previous Meetings

- 18.38.01. PROPOSITION: *'To approve and sign the minutes of the Full Council Meeting held on 15<sup>th</sup> May 2018 as an accurate record.'* (*Standing Order 10c*). \*
- 18.38.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 5<sup>th</sup> June 2018 as an accurate record.'* (*Standing Order 10c*). \*

### 18.39. Public Participation from Interested Parties or Members of the public

*For a maximum of 15 minutes.*

### 18.40. Consideration of Requests from Interested Parties

## **18.41. Reports**

- 18.41.01. Mayor's Report
- 18.41.02. District Councillors Report

## **18.42. Signing & Sealing**

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

## **18.43. Town Matters**

- 18.43.01. To consider how OTC supports the Open Spaces and Recreation Group with the bid for purchasing Fletton Field and how much financial support OTC will give.
- 18.43.02. To receive an update on North Bridge
- 18.43.03. To receive a letter from the Post Office informing us of the decision following the public consultation to move the Post Office. \*
- 18.43.04. To receive an update on Oundle Speedwatch.
- 18.43.05. To agree to set up a working party to review the parking options in the Town.
- 18.43.06. To consider and agree to subsidise the cost for Call Connect bus service. \*

## **18.44. Council Matters**

- 18.44.01. To receive the Clerks monthly report. \*
- 18.44.02. To approve the Terms of Reference for Committees and Working Parties. \*

## **18.45. GDPR Compliance**

- 18.45.01. To appoint the Northants CALC DPO Service as the council's Data Protection Officer.
- 18.45.02. To adopt the Data Map. \*
- 18.45.03. To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy. \*
- 18.45.04. To adopt the Privacy Notices. \*
- 18.45.05. To receive completed Security Compliance Checklists from all Councillors. \*
- 18.45.06. To note that the Council is already registered as a Data Controller with the ICO.

## **18.46. Financial Matters**

- 18.46.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for April and May 2018\*
- 18.46.02. Payments for May 2018  
PROPOSITION: *'That the schedule of payments for May 2018 as presented at this item are paid up and that all related documentation and cheques are signed'*.
- 18.46.03. To received the minutes from the Finance and General Purposes Committee meeting held on 12<sup>th</sup> June 2018. \*
- 18.46.04. To approve the quote for CCTV in Fletton House. \*
- 18.46.05. To approve the quote to pollard the Willow tree on Rockingham Hills.
- 18.46.05. To approve the quote to install bunting in the town. \*

**18.47. Communication and Marketing Working Party**

- 18.47.01. To approve the July Oundle Oracle. \*
- 18.47.02. To consider the aims of the Communication and Marketing Working Party.  
*To engage a wider variety of people in OTC's affairs.*  
*To attempt to inform all 6500 people living in Oundle.*  
*To consider how to reflect openness of the Council body.*  
*To be the communication conduit for Council.*
- 18.47.03 To discuss the future of the Oundle Oracle.

**18.48. Planning Matters**

- 18.48.01. To receive the minutes from the Planning Committee meeting held on 5<sup>th</sup> June 2018. \*

**18.49. Estate Matters**

- 18.49.01. To receive the minutes from the Estates Management Committee held on 22<sup>nd</sup> May 2018. \*

**18.50. Correspondence for Information**

- 18.50.01. To receive the NCALC Update for May / June 2018.
- 18.50.02. To receive the Town and Parish Council Briefing on the Local Government Reform in Northamptonshire. \*

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).*

**18.51. Council Matters**

- 18.51.01. To agree to adopt the position statement. \*
- 18.51.02. To agree how to resolve the issues relating to the grievances received. \*
- 18.51.03. To consider further response to resident complaint as discussed at the meeting held on 8<sup>th</sup> May 2018. \*

**18.52. Any Other Relevant Matters for Report Only**

Emma Baker  
Town Clerk 14.06.2018

\* Documents attached