



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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## To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 20<sup>th</sup> November 2018 at 7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

## AGENDA

### 18.142. Apologies for Absence

18.142.01. To receive apologies for absence.

18.142.02. To accept apologies for absence.

### 18.143. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

18.143.01. To declare any Disclosable Pecuniary Interests.

18.143.02. To declare any Other Interests.

18.143.03. To consider any requests for Dispensation.

18.143.04. To report any gifts or hospitality accepted over the value of £50.00.

18.143.05. To report any inappropriate gifts or hospitality offered.

### 18.144. To Consider and Approve Co-option of Councillor to Oundle Town Council.

### 18.145. Minutes of Previous Meetings

18.145.01. PROPOSITION: *'To approve and sign the minutes of the Full Council Meeting held on 16<sup>th</sup> October 2018 as an accurate record.'* (*Standing Order 10c*). \*

18.145.02. PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 30<sup>th</sup> October 2018 as an accurate record.'* (*Standing Order 10c*). \*

18.145.03. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 6<sup>th</sup> November 2018 as an accurate record.'* (*Standing Order 10c*). \*

#### **18.146. Public Participation from Interested Parties or Members of the public**

*For a maximum of 15 minutes.*

#### **18.147. Consideration of Requests from Interested Parties**

#### **18.148. Reports**

- 18.148.01. District Councillors Report
- 18.148.02. Mayor's Report

#### **18.149. Town Matters**

- 18.149.01. To receive an update on the Emergency Exercise held at Fletton House on 7<sup>th</sup> October.
- 18.149.02. To receive an update on North Bridge.
- 18.149.03. Presentation of Pathfinder II Flood Resilience Project on 28<sup>th</sup> November at 7pm in the Oundle Suite, Fletton House. \*
- 18.149.04. To consider request from a member of the public regarding the time for the Oundle Armistice Day Parade and Service. \*
- 18.149.05. To consider request for the Zebra crossing on North Street to be re-located.

#### **18.150. Council Matters**

- 18.150.01. To receive the Clerks Report. \*
- 18.150.02. To consider creating a town resident's panel of people to get feedback on OTC services.
- 18.150.03. To consider whether OTC would like there to be an election for the Town Council next year or that is should be delayed until 2020.

#### **18.151. Financial Matters**

- 18.151.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for October 2018\*
- 18.151.02. Payments for October 2018. \*  
*PROPOSITION: 'That the schedule of payments for October 2018 as presented at this item are paid up and that all related documentation and cheques are signed'.*
- 18.151.03. To approve acceptance of the Annual Return for the year ended 31 March 2018 following completion of the audit by PKF Littlejohn LLP. \*
- 18.151.04. To approve expenditure of £3,360.00 for work to 5 trees in the Recreation Ground as recommended by the Estates Committee.
- 18.151.05. Approve the quote for upgrading IT support for Oundle Town Council as recommended by the Finance and General Purposes Committee.\*
- 18.151.06. To receive the minutes from the Finance and General Purposes Committee held on 13<sup>th</sup> November 2018.\*

#### **18.152. Neighbourhood Plan**

- 18.152.01. To receive an update on the Neighbourhood Plan and approve expenditure for the consultant to progress the plan.

#### **18.153. Planning Matters**

- 18.153.01. To receive the minutes from the Planning Committee meeting held on 6<sup>th</sup> November 2018. \*

**18.154. Estates Management**

- 18.154.01. To receive the minutes from the Estates Management Committee meeting held on 23<sup>rd</sup> October 2018. \*
- 18.154.02. To receive the note from the Marketing Working Party. \*

**18.155. Communications Working Party**

- 18.155.01. To approve the Terms of Reference for the Communication Working Party.\*
- 18.155.02. To receive a report from the recent Communication working party meeting.
- 18.155.03. To approve expenditure for monthly articles in the Advertiser.

**18.156. Correspondence for Information**

- 18.156.01. To receive the Winter Joint Action Group Newsletter. \*
- 18.156.02. East Northants Council Town and Parish Briefing. Local Government Reform Update on proposed unitary timetable. \*

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).*

**18.157. Personnel Matters**

- 18.157.01. To receive an update following the interview for the Deputy Clerk / Estates Officer role.

**18.158. Any Other Relevant Matters for Report Only**



Emma Baker  
Town Clerk 15.11.2018

\* Documents attached