



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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## To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 17<sup>th</sup> March 2020** at **7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

## AGENDA

### 19.179. Apologies for Absence

- 19.179.01. To receive apologies for absence.
- 19.179.02. To accept apologies for absence.

### 19.180. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 19.180.01. To declare any Disclosable Pecuniary Interests.
- 19.180.02. To declare any Other Interests.
- 19.180.03. To consider any requests for Dispensation.
- 19.180.04. To report any gifts or hospitality accepted over the value of £50.00.
- 19.180.05. To report any inappropriate gifts or hospitality offered.

### 19.181. Minutes of Previous Meetings

- 19.181.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 18<sup>th</sup> February 2020 as an accurate record.'* (*Standing Order 12*). \*
- 19.181.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 3<sup>rd</sup> March 2020 as an accurate record.'* (*Standing Order 12*). \*

### 19.182. Public Participation from Interested Parties or Members of the public

### 19.183 Consideration of Requests from Interested Parties

#### **19.184. Reports**

- 19.184.01. Mayor's Report
- 19.184.02. District Councillors Report

#### **19.185. Town Matters**

- 19.185.01. To receive an update on North Bridge Weight Limit. \*
- 19.185.02. To consider letter from Dovedale Mental Health Support. \*
- 19.185.03. To consider request from local business owner regarding the change of collection times by Royal Mail. \*

#### **19.186. Council Matters**

- 19.186.01. To receive the Clerks Report. \*
- 19.186.02. To receive an update on the latest information from Northants CALC and to consider the resolution under delegated powers. \*
- 19.186.03. To receive information from IT support providers regarding their continuity plan for Coronavirus preparations. \*
- 19.186.04. To consider what procedures the Council will take in the event that a confirmed case of Coronavirus at Fletton House.
- 19.186.05. To approve Council representative on the Museum Trust following the resignation of a Councillor.
- 19.186.06. To receive an update on Snipe Meadow and confirmation of grant approval from Grantscape and to approve the work to be carried out. \*

#### **19.187. Financial Matters**

- 19.187.01. To approve the Bank Reconciliation, Balance Sheet and Hub Trading Account for February 2020. \*  
The monthly bank balance as at 29<sup>th</sup> February 2020 is as follows:  
Barclays Account £.
- 19.187.02. Payments for February 2020. \*  
PROPOSITION: *'That the schedule of payments for February 2020 as presented at this item are paid up and that all related documentation and cheques are signed'*.
- 19.187.03. To receive the Internal Audit Interim report following the audit carried out by the Northants CALC Auditor. \*
- 19.187.04. To approve the attendance of the Clerk and Deputy Clerk at the SLCC Leadership in Action Conference on 11<sup>th</sup> and 12<sup>th</sup> June at a cost of £335.00 per delegate.

#### **19.188. Neighbourhood Plan**

- 19.188.01. To receive an update following recent correspondence received and consider any further actions. \*

#### **19.189. Estates Management Matters**

- 19.189.01. To receive the minutes from the Estates Management Committee held on 24<sup>th</sup> February 2020. \*
- 19.189.02. To consider request from local business to lease an office in the Courthouse.\*

19.189.03 To resolve to approve the lease for a new tenant in the Courthouse. \*

**19.190. Planning Matters**

19.190.01. To receive the minutes from the Planning Committee meeting held on 3<sup>rd</sup> March 2020 \*

19.190.02. To discuss amending the Terms of Reference for the Planning Committee to ensure that all Councillors on the Town Council are members of the Planning Committee. \*

**19.191. Communications Working Party**

19.191.01. To consider having a new Town Council Logo.

**19.192. Correspondence for Information**

19.192.01. To receive Employment Law Newsletter for February 2020. \*

19.192.02. To receive Oundle Festival of Music and Drama programme and sponsor tickets. \*

19.192.03. To receive the Town and Parish Councils Pre-Election briefing dates.

**19.193. Any Other Relevant Matters for Report Only**



Emma Baker

Town Clerk

12<sup>th</sup> March 2020

\* Documents attached