



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA  
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**To: All members of Oundle Town Council**

You are hereby summoned to attend the Zoom Video Conference Meeting of the Town Council on **Tuesday 21<sup>st</sup> July at 7.30pm.**

This is a formal Town Council meeting and will be held, just as ones in the Council Chambers, using the agenda which the Clerk has published. As with meetings held in Fletton House, members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times and their microphones will be muted. They may also temporarily be excluded by means of resolution due to the confidential nature of the business to be transacted (Standing Order 3d).

The meeting is being recorded and will be uploaded onto YouTube and our website.

If you would like to attend the Zoom meeting please email the Clerk at [emma@oundle.gov.uk](mailto:emma@oundle.gov.uk)

## **AGENDA**

### **20.39. Apologies for Absence**

- 20.39.01. To receive apologies for absence.
- 20.39.02. To accept apologies for absence.

### **20.40. Declarations of Interests**

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 20.40.01. To declare any Disclosable Pecuniary Interests.
- 20.40.02. To declare any Other Interests.
- 20.40.03. To consider any requests for Dispensation.
- 20.40.04. To report any gifts or hospitality accepted over the value of £50.00.
- 20.40.05. To report any inappropriate gifts or hospitality offered.

### **20.41. Minutes of Previous Meetings**

- 20.41.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 16<sup>th</sup> June 2020 as an accurate record.'* (*Standing Order 12*). \*

### **20.42. Public Participation from Interested Parties or Members of the public**

### **20.43. Consideration of Requests from Interested Parties**

### **20.44. Reports**

- 20.44.01. Mayor's Report
- 20.44.02. District Councillors Report

### **20.45. Town Matters**

- 20.45.01. To receive an update following the town centre walkabout with ENC Officers. \*
- 20.45.02. To receive the feasibility report on the cycleway proposal including costs and to approve which elements of the report are carried out first. \*
- 20.45.03. To receive complaint from resident regarding the use of the War Memorial as seating by members of the public. \*
- 20.45.04. To consider email from Ashton PC regarding installation of a VAS on North Bridge once the narrowing barriers have been removed. \*

#### 20.46. Council Matters

- 20.46.01. To receive the Clerks Report. \*
- 20.46.02. To consider appointing an OTC Councillor as Trustee for the Museum Trust following the resignation of OTC Councillor.
- 20.46.03. To consider request to discuss the renewal of the lease following concerns from the Museum Trust.
- 20.46.04. To consider New Model Code of Conduct consultation and agree to send a response from OTC as well as individual responses from Councillors. \*
- 20.46.05. To consider requests to start classes from customers hiring rooms in Fletton House and QVH. To agree to open up QVH for thorough cleaning and implementing hygiene procedures.
- 20.46.06. To consider request from Oundle Fringe performers to play music in the Market Place.

#### 20.48. Financial Matters

- 20.48.01. To approve the Bank Reconciliation, Balance Sheet and Hub Trading Account for June 2020.\*  
The monthly bank balance as at 30<sup>th</sup> June 2020 is as follows:  
Barclays Account £598,521.34
- 20.48.02. Payments for June 2020. \*  
PROPOSITION: *'That the schedule of payments for June 2020 as presented at this item are paid up and that all related documentation and cheques are signed'*.
- 20.48.03. To consider increasing the cleaning of the public toilets during the Covid 19 pandemic. \*
- 20.48.04. To consider response to the email from the member of the public's concerns about the 2020/2021 budget. \*
- 20.48.05. To approve the quote for work to trees and clearing shrub on land in Culme Close. \*
- 20.48.06. To approve quote to cut and bale Snipe Meadow.

#### 20.49. Planning Matters

##### 20.49.01. Planning Applications

Item	Reference	Details
20.49.01.01	20/00659/FUL 10 Stoke Hill Oundle Northamptonshire PE8 4B	Installation of new windows and doors (rear); New door opening (rear); New disabled WC and internal alterations; General associated works as per the Design and Access statement

20.49.01.02	<b>20/00660/LBC</b> 10 Stoke Hill Oundle Northamptonshire PE8 4B	New windows and doors (rear); New door opening (rear); New disabled WC and internal alterations; General associated works as per the Design and Access statement
20.49.01.03.	<b>20/00724/FUL</b> 14 Rockingham Hills Oundle PE8 4QA	Second storey extension to above existing rear / side extension

**20.49.02. To receive the latest Planning Outcomes.**

Item	Reference	Details
20.49.02.01	<b>20/00502/FUL</b> 24 North Street Oundle Northants PE8 4AL	Extend existing almshouses in garden to form two new almshouses (C2 Use) at one end and an accessible toilet adjacent to the garden room; Extend car park to provide six additional car parking spaces <b>Actively Support the application and ask that Northants Highways reconsider their views.</b> <b>Outcome: Permission Granted 6<sup>th</sup> July 2020</b>
20.49.02.02.	<b>20/00263/FUL</b> 15 St Peters Road Oundle Peterborough PE8 4PH	Detached dwelling to the side garden of existing dwelling house and new access (resubmission of 19/00371/FUL) <b>Object for the following reasons:</b> <b>OTC feel the proposed building amounts to overdevelopment and would have an adverse impact on the street scene.</b> <b>OTC feel having allocated parking at the front of the property is not desirable and would also have an adverse impact on the street scene.</b> <b>Outcome: Permission Granted 22<sup>nd</sup> June 2020</b>
20.49.02.03.	<b>20/00365/FUL</b> 43 South Road Oundle PE8 4BP	Renovate collapsing Dairy Barn to make usable <b>No Objection</b> <b>Outcome: Permission Granted 17<sup>th</sup> June 2020</b>
20.49.02.04.	<b>20/00448/FUL &amp; 20/00526/LBC</b> 3 Shops Flat And Land To South Road 10 West Street Oundle Northamptonshire	Amendments to the roof of an outbuilding workshop located at the back of the property. The new roof will consist of a glazed roof light with sika sarnafil roof, currently the roof is made of corrugated PV <b>No Objection</b> <b>Outcome: Permission Granted 25<sup>th</sup> June 2020.</b>
20.49.02.05.	<b>20/00578/AMD</b> 81 South Road Oundle PE8 4BP	Non material amendment to allow for modifications to the front porch and windows pursuant to 18/00687/FUL "Erection of rear two storey extension and remodelling works to external elevations" <b>No Objection</b> <b>Outcome: Permission Granted 25<sup>th</sup> June 2020.</b>
20.49.02.06.	<b>20/00603/AMD</b> 6 Herne Road Oundle PE8 4BS	Non-material amendment to allow for the alteration of the colour of windows to UPVC white Pursuant to 18/02052/FUL - Erection of first floor extension above existing single storey side extension, conversion of attic and the replacement rear and side door to composite and of all windows to uPVC dark grey

		<b>No Objection</b>
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**Outcome: Permission Granted 23<sup>rd</sup> June 2020.**

- 20.49.03. To receive response to the letter sent to ENC by Tom Pursglove MP in support of OTC complaint against ENC and approve the completion of the complaint procedure through the Ombudsman Process. \*
- 20.49.04. To consider recent approval of large developments in Oundle and the implications it will have on Oundle and to consider OTCs response to further significant development beyond those in the LP2.

**20.50. Estates Management Matters**

- 20.50.01. To receive the Estates Report. \*
- 20.50.02. To consider complaint from resident regarding the Cemetery. \*
- 20.50.03. To agree to renew the leases for tenants in the Courthouse and Fletton House.
- 20.50.04. To receive letter from ENC acknowledging receipt of Asset of Community Value nomination in respect to The Dovedale. \*
- 20.50.05. To consider request from Volunteer Action to use OTC photocopier for large print jobs.
- 20.50.06. To consider whether the Christmas Market is going to go ahead as planned

**20.51. Personnel Matters**

- 20.51.01. To receive the draft minutes from the Personnel Committee held on 30<sup>th</sup> June 2020. \*
- 20.51.02. To approve the Home Working Policy. \*

**20.52. Correspondence for Information**

- 20.52.01. Joint letter from MPs Simon Clarke and Rebecca Pow regarding the reopening of tips and public toilets. \*

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c)*

**20.53.01.** To consider request from tenants regarding rent.

**20.54.01.** To consider recommendations from Personnel Committee on staffing issues related to Covid 19 and agree next steps.

**20.55.01.** To email from our solicitor related to land which is leased to OTC tenants and to consider OTC response. \*

**20.56. Any Other Relevant Matters for Report Only**



Emma Baker  
Town Clerk

\* Supporting Documentation  
16<sup>th</sup> July 2020