



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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## To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 15<sup>th</sup> February 2022 at 7.30pm.**

This is a formal Town Council meeting and will be held in the Council Chambers, using the agenda which the Clerk has published. Members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times. They may also temporarily be excluded by means of resolution due to the confidential nature of the business to be transacted (Standing Order 3d).

The meeting is being live streamed on YouTube and will be available to see on YouTube and will be uploaded to our website afterwards.

## AGENDA

### 21.120. Apologies for Absence

21.120.01. To receive apologies for absence.

21.120.02. To accept apologies for absence.

### 21.121. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

21.121.01. To declare any Disclosable Pecuniary Interests.

21.121.02. To declare any Other Interests.

21.121.03. To consider any requests for Dispensation.

21.121.04. To report any gifts or hospitality accepted over the value of £50.00.

21.121.05. To report any inappropriate gifts or hospitality offered.

### 21.122. Minutes of Previous Meetings

21.122.01. PROPOSITION: *'To approve and sign the minutes of the of the Full Council meeting held on 18<sup>th</sup> January 2022 as an accurate record.'* (*Standing Order 12*). \*

### 21.123. Public Participation from Interested Parties or Members of the public

### 21.124. Consideration of Requests from Interested Parties

### **21.125. North Northants Council**

- 21.125.01. To receive report from NNC Ward Councillor.

### **21.126. Town Matters**

- 21.126.01. To receive an update on the Platinum Jubilee celebrations and agree the revised budget. \*
- 21.126.02. To consider request from Oundle Co-op to close one entrance to the car park to carry out refit works. \*

### **21.115. Council Matters (IC)**

- 21.127.01. To receive the Mayor's report.
- 21.127.02. To receive the Clerk's report. \*
- 21.127.03. To agree to set up an Asset Mapping Working Party and to approve the model Terms of Reference as requested by Northants CALC. \*
- 21.127.04. To consider and approve. the licence to graze cattle on Snipe Meadow. \*
- 21.127.05. To receive press release from NNC regarding Levelling UP projects and to consider if there are any projects suitable. \*
- 21.127.06. To approve the OTC Health and Safety Policy. \*
- 21.127.07. To review the OTC Covid Risk Assessment and consider lifting restrictions. \*
- 21.127.08. To consider whether the Council will give the additional bank holiday on Friday 3<sup>rd</sup> June as gesture of goodwill to the staff.

### **21.128. Financial Matters**

- 21.128.01. To approve the Bank Reconciliation, Balance Sheet and Budget for January 2022.\*  
The monthly bank balance as of 31<sup>st</sup> January 2022 is as follows:  
Unity Trust Bank £519,179.60. \*
- 21.128.02. Payments for January 2022. \*  
PROPOSITION: *'That the schedule of payments for January 2022 as presented at this item are paid.*
- 21.128.03. To receive the Interim Internal Audit Report. \*
- 21.128.04. To receive the Internal Control Check List. \*
- 21.128.05. To approve the Financial Risk Assessment. \*
- 21.128.06. To approve the Internal Control Policy. \*
- 21.128.07. To the Effectiveness of the Internal Audit review document. \*
- 21.128.08. To approve the quote to repair the entrance to the car park at Fletton House. \*
- 21.128.09. To approve the quotes to complete the Electricity Inspection Quotes for Fletton House. \*

### **21.129. Highways Matters**

- 21.129.01. To approve the quote for the proposed Transport Study. \*
- 21.129.02. To consider complaints from residents of St Peter's Road regarding concerns about parking for people attending rugby matches at the rugby club in Occupation Road. \*
- 21.129.03. To receive an update on the installation of the Speed Indicator Device and to consider the data downloaded so far. \*
- 21.129.04. To consider request from relative of victim in recent road traffic accident. \*
- 21.129.05. To receive information from NNC regarding the Enhanced Partnership under

the Bus Service Act Stakeholder Consultation and to consider how to respond. \*

**21.129. Planning Matters (DC)**

21.129.01 To receive the minutes from the Planning Committee meeting held on 1<sup>st</sup> February and the extraordinary meeting held on 7<sup>th</sup> February 2022. \*

**21.130. Estates Matters (PD)**

21.130.01. To receive the minutes from the Estates Committee meeting held on 25<sup>th</sup> January 2022. \*

**21.131. Climate Working Party**

21.131.01. To receive an update from the Climate Working Party meeting. \*

**21.132. Communication Working Party**

21.132.01. To receive the latest article for the Advertiser. \*

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).*


**21.133. To consider update on OLB and approve delegation to produce plan for OTC to working party. \***

**21.134. Correspondence for Information**

21.134.01. Employment Law Update January 2022 \*

21.134.02. To receive the Northants Police Locally Identified Priorities Survey Outcome for September / December \*

**21.135. Any Other Relevant Matters for Report Only**

  
Emma Baker  
Town Clerk

\* Supporting Documentation  
10<sup>th</sup> February 2022