



# Oundle Town Council

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## To: All members of Oundle Town Council

A meeting of the Town Council **Operations Management Committee** will be held on **Tuesday 14<sup>th</sup> May 2013 at 7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

### Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

## AGENDA

- OM13.01. Apologies for Absence**
- OM13.02. Declarations of Interests**  
To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)  
(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)  
OM13.02.01. To declare any Disclosable Pecuniary Interests.  
OM13.02.02. To declare any Other Interests.
- OM13.03. Minutes of the Previous Meetings – Operations Management Committee**  
To approve the minutes of the meeting held on 14<sup>th</sup> March 2013.
- OM13.04. Review of Actions of the Previous Meetings**
- OM13.05. Representations from Interested Parties**  
A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the **Chairman's discretion**. (*Standing Order 3d and 3e*).
- OM13.06. Consideration of Requests from Interested Parties**

**OM13.07. Personnel Matters**

OM13.07.01. An update on staffing matters.

OM13.07.02. To consider the Job Description for the Town Centre Manager role and the commencement of the recruitment process.

OM13.07.03. To note the Clerks attainment of Section 7 of CiLCA, The General Power of Competence and to agree if the Council wishes to progress with the power.

**OM13.08. Financial Matters**

OM13.08.01. To update Financial Regulations to enable business as usual spend.

OM13.08.02. To review the 2012/13 year end accounts and receive an update on the Audit.

OM13.08.03. To review the Councils Reserves and Ring-Fenced amounts and to agree actions for 2013/14 and the funding of the Fletton House refurbishment.

OM13.08.04. To note the current position on interest rates.

OM13.08.05. To agree a procedure for the transfer of the end of year provision of funds for the Queen Victoria Hall Trust.

**OM13.09. Correspondence for Action**

None.

**OM13.10. Correspondence for Information**

None.

**OM13.11. Any Other Relevant Matters for Report**



**Debra Raper  
Clerk to the Council  
09 May 2013**