



Oundle Town Council

The Courthouse - Mill Road - Oundle – Peterborough - PE8 4BW
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To: All members of Oundle Town Council

A meeting of the Town Council **Operations Management Committee** will be held on **Tuesday 10th March 2015** at **7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

OM14.59. Apologies for Absence

OM14.60. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

OM14.60.01. To declare any Disclosable Pecuniary Interests.

OM14.60.02. To declare any Other Interests.

OM14.61. Minutes of the Previous Meetings – Operations Management Committee

To approve the minutes of the meeting held on 13 January 2015.

OM14.62. Review of Actions of the Previous Meetings

OM14.63. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion**. (*Standing Order 3d and 3e*).

OM14.64. Consideration of Requests from Interested Parties

OM14.65. Personnel Matters

- OM14.65.01 An update on staffing matters.
- OM14.65.02 To consider resource requirements to enable the completion of works within Fletton House.

OM14.66 Council Matters

- OM14.66.01. To consider the structure and membership of the Council's Committees and Working Parties and the frequency of meetings in 2015/16.
- OM14.66.02 To review the 2014/15 Town Council work plan. *(Chairs to provide verbal update)*
- OM14.66.03. To receive an update on the review of the Council's Policies and Procedures.
- OM14.66.04. To consider the accounts from the 2014 Christmas market and to agree any actions to remedy the financial shortfall.
- OM14.66.05. To consider the proposal to donate lamppost fittings to the Council in return for free use for the Oundle International Festival and Food Festival for a period of 7 years.
- OM14.66.06. To approve expenditure of up to £600 for the 2015 Annual Town Meeting as per the agreed 2015/16 budget.

OM14.67 Financial Matters

- OM14.67.01 To review the 2014/15 expenditure, income and reserves.
- OM14.67.02 To consider the 2015/16 budget and make any amendments to allow for additional spend requirements.
- OM14.67.03 To consider Arts and Community Support Grant applications received.
- OM14.67.04 To consider the proposals for Oundle Town Council Company credit/debit cards.
(Note: adopted Financial Regulations 6.18 to 6.21)
- OM14.67.05 To agree the grant amount for ongoing support for the Queen Victoria Hall for the year ending 31 March 2015 (to be requested and approved at the meetings to be held on 17 March 2015).

OM14.68. Correspondence for Action

None.

OM14.69. Correspondence for Information

None.

OM14.70. Any Other Relevant Matters for Report



Debra Harper
Town Clerk
5th March 2015