



Oundle Town Council

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Minutes of the Extraordinary Meeting of the Town Council held on Tuesday 12th August 2014 at 7.00pm in the Council Chamber, The Courthouse, Mill Road, Oundle.

Present: Cllrs Chapple, Chesser, Elliot, Fitzgerald, N Oakes, S Oakes, Pearson, Radcliffe, Sparkes and Stagg,

Minutes: Debra Harper

14.84. Apologies for Absence

14.84.01. To receive apologies for absence.

Apologies for absence were received from Cllrs Clarke (personal), King (business) and Rose (personal).

14.84.02. To accept apologies for absence.

The apologies for absence from Cllrs Clarke, King and Rose were accepted.

14.85. Declarations of Interests

The following declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) were received:

14.85.01. To declare any Disclosable Pecuniary Interests.

None.

14.85.02. To declare any Other Interests.

None.

14.85.03. To consider any requests for Dispensation.

None.

14.85.04. To report any gifts or hospitality accepted over the value of £50.00.

None.

14.85.05. To report any inappropriate gifts or hospitality offered.

None.

14.86. Minutes of Previous Meeting – Full Council

14.86.01 PROPOSITION: 'To approve and sign the minutes of the Full Council meeting held on 15 July 2014 as an accurate record.' (*Standing Order 10c*)

Prior to being approved the accuracy of the minutes were discussed as a result of a query received from Cllr Reichhold. It was unanimously agreed that the records were correct and the proposition was then moved.

Proposed: Cllr S Oakes **Seconded:** Cllr Elliot **Resolved Unanimously**

14.87. Operations Management Matters

14.87.01. To approve the Balance Sheet - July 2014.

Cllr Stagg provided an overview of the accounts which were duly approved.

- 14.87.02. Payments for July 2014
Following a review of the payments it was proposed *'that the schedule of payments for July 2014 as presented at this item are paid in the amount of £28,937.40 and that all related documentation and cheques are signed'*.
Proposed: Cllr Stagg **Seconded:** Cllr Chapple **Resolved Unanimously**
- 14.87.03. To approve costs for Staff and Councillor Training Courses.
PROPOSITION: *'That a sum of £400 of the training budget is used for Social Media Talk and follow up workshop'*.
Proposed: Cllr N Oakes **Seconded:** Cllr Chesser **Resolved Unanimously**
- 14.87.04. To approve the renewal of LCR Subscription at a cost of £202.50.
Proposed: Cllr Elliot **Seconded:** Cllr Chapple **Resolved Unanimously**

7.12pm: *The meeting was closed for the following item.*

14.88. Representations from Interested Parties

A period of no longer than 10 minutes was allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3d and 3e*).

David Wood presented information regarding the scope for the proposed Transport Study which had been produced by the Connectivity Sub Group of the Neighbourhood Planning Working Party. He confirmed that this has been developed following the previous Transport Study conducted by TPP (Transport Planning Practice) and the work carried out by the sub group. He noted that where the report states 'Supplementary Oundle Town Council Comments' it should be noted that these comments are from the community not from the Council. Members asked for clarification on the scope and requested that Option C relating to the town centre should be amended to read 'To pedestrianize the centre of the town and make proposals on how the displaced vehicles would be accommodated'. Clarification was sought on the inclusion of the pull off from the A605 for school buses. David Wood advised that this was not endorsed by NCC; however bus routes and timings were being considered. The discussion was concluded by the members confirming that all options should be included.

7.33pm: *The meeting was resumed.*

14.89. Consideration of Requests from Interested Parties

Neighbourhood Plan:

- 14.89.01. To approve expenditure for Transport Study
PROPOSITION: *'that the brief for a Transport Study with the following principle objectives is endorsed:*
1. *To evaluate the individual and collective impact of potential housing and other developments on traffic flows and other transport conditions in Oundle;*
 2. *To propose measures that will mitigate the individual or collective impact of the potential developments;*
 3. *To recommend measures that will reduce the impact of development and provide capacity for future growth;*

and that Transport Planning Practice is engaged to undertake the study at a cost not exceeding £12,500 (Please note Financial Regulation 11.1a (ii) applies)'.

Before the above proposition was moved, it was confirmed that the transport study would be funded through the remaining Neighbourhood Planning Front Runner money being held by East Northamptonshire Council. Following a debate it was proposed *'that the figure within the proposition be amended from £12,500 to £13,000 being the amount of front runner money due to be claimed from East Northamptonshire Council'*.

Proposed: Cllr Chapple **Seconded:** Cllr N Oakes **Resolved Unanimously**
The amended proposition was then moved, unanimously approving expenditure of up to £13,000 for the proposed Transport Study.

Proposed: Cllr Elliot **Seconded:** Cllr Chapple **Resolved Unanimously**

7.40pm: The meeting was adjourned to enable David Wood to present the information relating to Item 14.89.02.

David Wood addressed the meeting confirming that the proposed cycle pathway was first identified in 2011 and had obtained support from a wide audience. He confirmed that having a detailed design for a cycle pathway would make it easier to secure funding and that the route was one of 7 being promoted by NCC with Sustrans. Clarification was sought on the timing of the proposal and the availability of Sustrans funding. David Wood confirmed that this funding was not available yet but being prepared with a detailed design enabled grant requests to be submitted and quicker responses when funds were released. This representation was then concluded.

7.47pm The meeting was resumed.

14.89.02. To approve feasibility study for cycle pathway

Cllr Chapple advised that the Neighbourhood Planning Working Party had debated the need for this and that mixed views had been shared regarding the longer term plan of waiting for the Greenway project to meet Oundle versus the more immediate needs of the town. All members agreed that the safety for children and other cyclists within the town was of paramount importance and that everything possible should be done to encourage cycling in the town. Cllr Radcliffe advised that, if approved, the work would be funded by monies ring-fenced by the Council for work associated with the Neighbourhood Plan. Following this it was proposed *'that a detailed design for a dedicated cycle track along Glaphorn Road between Milton Road and Hillfield Road is commissioned from Northamptonshire Highways at maximum cost of £3,800'*.

Proposed: Cllr N Oakes **Seconded:** Cllr Chesser **Resolved Unanimously**

14.90. Signing & Sealing

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr N Oakes **Seconded:** Cllr Elliot **Resolved Unanimously**

14.91. Any Other Relevant Matters for Report

Cllr Chesser advised that she was frequently asked when the repairs to pavements would be carried out but that she was unaware of any such plans. Cllr Radcliffe confirmed that NCC were not upgrading the paths and that faults should be reported on Street Doctor. Cllr Radcliffe concluded the meeting by thanking all Councillors and staff who helped move furniture in Fletton House last week.

There being no further business the meeting closed at 7.58pm.

Signed:..... Dated:.....

DRAFT