



Oundle Town Council

The Courthouse • Mill Road • Oundle • Peterborough • PE8 4BW

Telephone: Oundle (01832) 272055

E-Mail: admin@oundle.gov.uk • www.oundle.gov.uk

To: All members of Oundle Town Council

A meeting of the Town Council **Estate Management Committee** will be held on **Thursday 10th April 2014** at **8.00pm** in The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

EM13.62. Apologies for Absence

13.62.01. To receive apologies for absence.

13.62.02. To accept apologies for absence.

EM13.63. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM13.63.01. To declare any Disclosable Pecuniary Interests.

EM13.63.02. To declare any Other Interests.

EM13.64. Minutes of the Previous Meeting – Estate Management Committee

PROPOSITION: *'That the minutes of the Estate Management Committee meeting held on 13th February 2014 are approved'*.

EM13.65. Review of Actions of the Previous Meeting.

EM13.66. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the **Chairman's discretion**. (*Standing Order 3d and 3e*).

None

EM13.67. Consideration of Representations Made

EM13.68. The Cemetery

- 13.68.01. To receive an update on the recent headstone application and to agree next steps.
- 13.68.02. To consider the purchase of Cemetery Management software at a cost of up to £1500.00 plus an annual fee of £400.00.
- 13.68.03. To receive an update on the sale of the Cemetery Chapel.

EM13.69. The Courthouse

- 13.69.01. PROPOSITION: *'That the quote of £3,747.00 to repair the Courthouse roof, guttering, stones and lime plaster received from Underwood & Weston.'*

EM13.70. Markets

- 13.70.01. To consider running a "Love your local Market" campaign and to approve a budget of up to £100 to organise this.
- 13.70.02. To consider becoming a member of National Association of British Market Authorities (NABMA) at a cost of £159.00 per annum.

EM13.71. Open Spaces & Recreational Grounds

- 13.71.01. To consider a request from Conquest Homes for the use of four parking spaces within the Drill Hall Car Park for 6-8 weeks.
- 13.71.02. To consider request from the Rugby Club to install temporary pitch side safety barriers.
- 13.71.03. To consider a request from the Rugby Club to use the pitch for parking and camping during the Women's Tour with charges being made to users.
- 13.71.04. To consider replacing the Council Van.
- 13.71.05. To approve expenditure of £223.00 to install a dog bin at the bottom of the Hillfield Road/Glaphorn Road junction.
- 13.71.06. To approve the repairs required at the St Christopher's Drive play area at a total cost of £2630.00.

EM13.72. Public Conveniences

- 13.73.01 To consider a quote received to service and electrical test the four hand dryer units at a cost of £972.00 plus VAT.
- 13.73.02 To note the new supplier for cleaning and maintaining the Public Conveniences.

EM13.74. Correspondence for Action

None.

EM13.75. Correspondence for Information

None.

EM13.76. Any Other Relevant Matters for Report



Debra Harper Town Clerk & RFO 4th April 2014