



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

A meeting of the Town Council Estate Management Committee will be held on **Tuesday 25th July 2017**.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

EM17.35. Apologies for Absence

EM17.36. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM17.36.01. To declare any Disclosable Pecuniary Interests.

EM17.36.02. To declare any Other Interests.

EM17.37. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion**. (*Standing Order 3d and 3e*).

Paul Campbell from Berry's to answer any questions on agenda item 17.41.

EM17.38. Minutes of the Previous Meeting – Estate Management Committee

To approve the minutes from the previous meeting held on 27th June 2017.

EM17.39. To agree a cost of £375.00 + VAT to maintain and service our CCTV system.

EM17.40. To agree a 3 year lease for a barber's salon in Workshop 2 at The Courthouse.

EM17.41. To agree a 3 year lease for Office 8 at The Courthouse.

EM17.42. To note payment of a grant from the war memorials trust towards the recent

works carried out on the war memorial.

- EM17.43.** To agree a quote for £3,480.00 from Simac to mend the 7 damaged sections of the boardwalk at Snipe Meadow and to budget an annual maintenance amount to keep the boardwalk in good repair.
- EM17.44.** To agree if the Christmas Market should extend down New Street or occupy the Queen Victoria Hall on Saturday 2nd December 2017.
- EM17.45.** To agree a grant application for CHAT.
- EM17.46.** To agree £1180.00 plus VAT to repair the lift at The Courthouse.
- EM17.47.** To agree a request for a clock in the Glaphorn Room and to investigate an issue with the lights in the Glaphorn Room.
- EM17.48.** To agree a request from Circus Ginnett to stand on the Recreation Ground from 11th September until 17th September 2017.
- EM17.49.** Any other relevant matters for report only.


Hanneke Soans
Estates Officer
21st July 2017