



# Oundle Town Council

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**Minutes of the meeting of the Estate Management Committee meeting held on Tuesday 2<sup>nd</sup> February 2016 at 7.30pm the Barnwell Room, Fletton House.**

**Present:** Cllrs Sparkes, Piercy – Hughes, Chesser, Grove and Stagg

**Minutes:** Hanneke Soans

**EM15.113. Apologies for Absence**  
Cllr Fitzgerald (personal) Cllr Davis has resigned.

**EM15.114. Declarations of Interests**  
To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM15.114.01 To declare any Disclosable Pecuniary Interests.

None

EM15.114.02. To declare any Other Interests.

None

**EM15.115. Minutes of the Previous Meeting – Estate Management Committee**  
**PROPOSITION:** *'To approve and sign the minutes of the Estates Committee meeting held on 5<sup>th</sup> January 2016.'*

**Proposed:** Cllr Grove **Seconded:** Cllr Chesser **Resolved Unanimously**

**EM15.116. Representations from Interested Parties**  
A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3d and 3e*).

**EM15.117. Consideration of Requests from Interested Parties**  
None

**EM15.118. To review the Estates Maintenance Plan and note all outstanding works required.**  
A question was raised about the action to remove the fire signs in the Oundle Suite. The Estates Officer explained this had been flagged by the fire officer and our fire risk assessment that it is not a suitable exit for the public.  
Quotes now received to install a new floor in the bar area at the QVH and it was agreed to proceed with Welland Flooring.

**EM15.119. To consider and approve the proposals for cycle parking in the town.**  
Cllr Piercy-Hughes gave an update on the progress with this, he is awaiting the final costs from Gladstone Construction and they have applied to highways for the

licence for installation. There will be parking for eight cycles on the beach area outside Tesco's which will impact on market pitches as they will be permanent cycle racks. It was agreed to meet on site with the Estates Officer on a market day to look at the impact.

An update was also given on the progress with defibrillators which are almost complete and just awaiting lockable lids.

We are also awaiting permission from the Catholic Church to site a defibrillator on the wall by the Priest House.

It was also noted that the Eastwood Road sign has been damaged and is now lying on the ground.

**EM15.120. Review the lease details for the new Tennis Club lease.**

It was agreed at a previous meeting that the term of the existing lease be extended in line with the Bowls Club until 2066, however the lease terms themselves were not considered. Our solicitor has requested we consider these before a final lease is issued. It was agreed to consider all the leases for the clubs on Occupation Road and make the lease very similar, especially in terms of contribution to repairing the road.

**EM15.121. To approve a spend of up to £14,000 for a new council van.**

It was agreed to proceed with the quote from TC Harrison.

**Proposed:** Cllr Grove **Seconded:** Cllr Chesser **Resolved Unanimously**

**EM15.122. An update on quotes for Snipe Meadow.**

The Estates Officer met on site with Roots before Christmas and looked at the options of replacing the current boardwalk like for like, or replacing the boardwalk with a raised walkway with pipes to allow water to flow. Roots feel that this is more of a specialist civil engineering job.

It was agreed that Cllr Sparkes would contact PGR for a quote and Cllr Piercy-Hughes would contact Landtech. Cllr Chesser would contact Len Johnston about the history of the boardwalk and ask if we would be allowed to replace it with a walk way.

**EM15.123. To approve rental increases on room hire and markets.**

Cllr Stagg gave an overview of the proposed increases to market rents and room hire at Fletton and the QVH which was agreed in preparation for the budget last month. However his report will not be available until the next meeting in March so any decision will be deferred until then.

**EM15.124. Any Other Relevant Matters for Report.**

Cllr Grove gave an update on the Fletton Fields application, the application has now been validated which has taken seven weeks. The next stage will be for NCC to hold a public consultation.

An update was given on the caretaker for Fletton who is currently off sick and how we will manage the building for the next few weeks. Advice was requested on a long term plan and it was requested a paper go to Operations Management next week.

Cllr Stagg gave an update on the way forward with the goal posts on the Recreation Ground after advice was received from our insurers in relation to putting down playground matting to try and protect the goal post areas which are much worn. After a discussion it was agreed to seek advice form the OSM team.

There being no further business the meeting closed at 8.42pm