



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee meeting held on Tuesday 4th April 2017 at 7.30pm the Barnwell Room, Fletton House.

Present: Cllrs Best, Chesser, S Oakes, Peel and Sparkes

Minutes: Hanneke Soans

EM16.86. Apologies for Absence
Glen (personal)

EM16.87. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM16.87.01. To declare any Disclosable Pecuniary Interests.

None

EM16.87.02. To declare any Other Interests.

None

EM16.88. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3d and 3e*).

EM16.89. Minutes of the Previous Meeting – Estate Management Committee

To approve the minutes from the previous meeting held on 7th March 2017.

Proposed: Cllr S. Oakes **Seconded:** Cllr Peel **Resolved Unanimously**

EM16.90. To approve a request from Oundle School to hold a chemistry demonstration in June on the Market Place.

It was felt that more information was required, Cllr Sparkes will meet with the teacher involved and discuss a risk assessment to ensure the date does not clash with any markets or other events in the town.

EM16.91. To receive an update on Snipe Meadow

Cllr Best believes the boardwalk at Snipe Meadow is repairable and he will paint mark the damaged areas so that we can start to replace the damaged parts ourselves. Cllr Best will also talk to the fishermen who use the boardwalk and see if they can assist.

- EM16.92. To receive a verbal update on the war memorial works.**
A verbal update was received on the work so far and also complaints received from Oundle residents about the road being closed.
Hopefully the road will re-open as quickly as possible to minimize any disruption.
- EM16.93. To consider further information about the clocks and the sale of the Old Town Hall building.**
The Building will go on the open market in the next few months. With reference to the clocks we are awaiting the outcome of any sale.
- EM16.94. To approve the quote from Tandee Nurseries for £700 for flower baskets in the town.**
This quote was agreed, however there is still the ongoing issue of the lamp post brackets having been taken away by Balfour Beatty when the lamps were upgraded.
It was agreed to contact Heather Smith about the outstanding issues with the brackets. Also we need to apply for a license for the hanging baskets from highways.
- EM16.95. To agree to consider options for a divider being built between the Pre-School and the Ashton kitchen.**
Cllr Sparkes has discussed the options with the pre-school and any option has to contain glass so that they can see any children. An option of removing a radiator and putting in a sliding panel was considered but this is too expensive.
The Clerk is to discuss this further with the pre-school. It was also agreed that hirers of the Ashton Kitchen must pay a £25 deposit so if the room is not left clean they will lose their deposit.
- EM16.96. To approve an application for The Courthouse Workshop 3 for a 3 year lease.**
An application has been received from a new start up dog grooming business.
- The tenant would need to have their own bin to dispose of dog hair and dog mess.
 - The tenant would need to display their City and Guilds certificates.
 - We may need to charge for additional water use possibly via a water meter.
 - It was agreed a temporary partition could be built which would have to be removed at the end of the lease.
- If all these conditions are satisfactory than a lease can be issued.
- EM16.97. To receive a verbal update on The Courthouse tenants.**
A verbal update was received and thanks were given to the Estates Officer for all their work in securing tenants. It was agreed a new fire risk assessment needs to be issued now the building occupiers have changed.
- EM16.98. Request from a resident to park cars on the Rec in August.**
This request was considered and refused as there would be too much liability for the council. It was suggested that the resident approach the Rugby Club or Tennis Club for parking.

EM16.99. Any other matters.

It was reported that the Fletton House lift is out of order.

CLlr Best has received a request for a further dog bin on Ashton Road which he will investigate further.

A possible application for a memorial bench in the cemetery will be coming in for consideration. It was agreed to purchase more mole deterrents for the cemetery.

A concern was raised about the lack of cemetery space in the existing cemetery which needs addressing.

There being no further business the meeting closed at 8.40pm

A handwritten signature in black ink, appearing to read 'R. A. Best', is centered on the page.